



BUILDING SAFETY & ZONING DIVISION

PLAN COMMISSION STAFF REPORT

TO: Plan Commission
DATE: May 12th, 2025
SUBJECT: N886 Barry Road - Extraterritorial Certified Survey Map (CSM)

A request by Todd Blank to create a one lot Certified Survey Map (CSM) within the City of Watertown 3-mile extraterritorial plat review jurisdiction. Parcel PIN(s): 040-0914-2622-000

SITE DETAILS:

Parent Parcel Acres: 16.28
Proposed Lot Size(s): Lot 1 – 5.1 acres.
Jurisdiction: Town of Shields

BACKGROUND & APPLICATION DESCRIPTION:

The applicant is proposing to create a one lot Certified Survey Map with road access to Barry Road. The purpose of the land division is to create a lot for a new home.

STAFF EVALUATION:

The proposed lot is not located within the Airport Approach Protection Zone. Barry Road is not identified in the 2019 City of Watertown Comprehensive Plan as having an expanded ROW. The existing 66 ft ROW is adequate for this location.

PLAN COMMISSION OPTIONS:

The following possible options for the Plan Commission:

1. Deny the preliminary extraterritorial CSM.
2. Approve the preliminary extraterritorial CSM without conditions.
3. Approve the preliminary CSM with other conditions as identified by the Plan Commission:
 - Correct the signature page on the CSM to include correct signature lines for the Mayor and City Clerk.

STAFF RECOMMENDATION:

- Staff recommends approval of the CSM with conditions.

ATTACHMENTS:

- Application materials.