



ETHICS COMMITTEE
Meeting Minutes
Municipal Building Council Chambers
106 Jones Street
Watertown, WI 53094
Friday, April 21, 2023 at 1:00 PM

Members Present: Brenda Kujawski, Mike Nienow and Renee Westphall

Others Present: City Attorney Steven T. Chesebro

1. CALL TO ORDER

Meeting called to order at 1:00 p.m.

2. PUBLIC COMMENT

None.

3. NEW BUSINESS

a. Review and approve Minutes from prior meeting

Steven T. Chesebro noted that his name needed to be added to the blank line of the minutes for calling the meeting to order.

Brenda Kujawski made a motion to approve the Minutes, seconded by Renee Westphall. Unanimously passed.

Renee Westphall made a motion to approve the Closed Session Minutes, seconded by Brenda Kujawski. Unanimously passed.

b. Review and Discuss Terms for Members of the Committee

Mike Nienow made a motion for the following terms for Members of the Committee: Brenda Kujawski one (1) year term, Renee Westphall two (2) year term and Mike Nienow three (3) year term, seconded by Brenda Kujawski. Unanimously passed.

c. Mike Nienow made a motion to convene into Closed Session: Ethics Advice. Considering request for confidential written advice from municipal ethics board pursuant to Wis. Stat. Sec. 19.85(1)(h). (Employee Handbook Policy III.E. Supervision of Relatives/Nepotism), seconded by Renee Westphall. Unanimously passed.

d. Mike Nienow made a motion to reconvene into open session, seconded by Brenda Kujawski. Unanimously passed.

e. Mike Nienow made a motion to convene into Closed Session: Ethics Advice. Considering request for confidential written advice from municipal ethics board pursuant to Wis. Stat. Sec. 19.85(1)(h). (Sponsor recognition at Town Square Events), seconded by Renee Westphall. Unanimously passed.

f. Brenda Kujawski made a motion to reconvene into open session, seconded by Mike Nienow. Unanimously passed.

4. ADJOURNMENT

Mike Nienow made a motion to adjourn, seconded by Renee Westphall. Unanimously passed. Meeting adjourned.

Respectfully submitted,

Steven T. Chesebro
City Attorney

Note: The minutes are uncorrected. Any correction made thereto will be noted in the minutes of the proceedings at which these minutes are approved.