



FINANCE COMMITTEE MEETING MINUTES

MONDAY, MAY 13, 2024, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Finance Committee members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Stevens, Attorney Chesebro, Park & Recreation Director Butteris (video), Fire Chief Reynen, Police Chief Brower, Andrea Peters

1. Call to order. Mayor McFarland called the meeting to order at 5:30 p.m.
2. Ald. Davis moved to approve the **minutes from the April 22 meeting**, seconded by Ald. Bartz, and unanimously approved.
3. Andrea Peters presented a list of **EMS billings that are considered uncollectible** with the request to write off the balances. Ald. Moldenhauer moved, seconded by Ald. Lampe, to approve the write-off list as presented. Unanimously approved.
4. Parks/Rec Director Butteris is requesting permission to initiate a resolution to authorize for the **application of a WI DNR Urban Forestry Inflation Reduction Act grant**. The award up to \$500,000 can be used to support objectives related to increasing access to the urban tree canopy and associated benefits. A motion was made by Ald. Davis, supported by Ald. Lampe, to approve the resolution to be forward to Council.
5. Chief Bower presented an **Intergovernmental Agreement from Milwaukee** for upcoming Law Enforcement Services for the RNC. Milwaukee PD is pursuing a grant to afford the event. If not received or inadequately funded, the City might not be reimbursed. The former chief had offered to participate a year ago, and we have a few officers that are trained as mobile force participants. Ald. Davis made a motion, seconded by Ald. Lampe, to proceed with presenting the agreement to the Council with the proviso that officers are volunteering to participate.
6. The PFC has selected a **candidate to fill the role of Fire Deputy Chief**. Chief Reynen presented a request for hiring at grade/step Q8. After some discussion, Ald. Davis moved to establish the pay for David Johnsen at G/S Q6 [\$47.63/hr]. Ald. Bartz seconded this motion. Ald. Lampe made a subsequent motion to change the rate of pay to G/S Q8, but no second was offered to support the motion. The original motion was unanimously approved.
7. Bids were distributed for the designation of an **official city newspaper**. The one bid received was from Watertown Daily Times with the rates equal to the WI DOA assigned rates, approximately 3.83% more than the prior period. Ald. Lampe, seconded by Ald. Moldenhauer, motioned to approve the resolution to move to Council for adoption; unanimously approved.
8. Ald. Bartz moved, seconded by Ald. Davis, to convene into **closed session** per § 19.85(e) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (K.I.) Approved unanimously via roll call vote.
9. The committee reconvened into open session.
10. A motion was made by Ald. Lampe, supported by Ald. Moldenhauer, to approve the **hiring of Kim Italiano** as Police Community Services Officer as G/S G5 [\$24.32/hr]. Approved unanimously.

11. **Finance Committee adjournment.** Ald. Bartz moved, seconded by Ald. Moldenhauer, to adjourn the Finance Committee at 6:25 p.m., and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.