

Engineering Division of the Public Works Department

To: Chairperson Arnett and Commission Members
From: Andrew Beyer P.E., Director of Public Works/City Engineer
Date: April 22, 2026
Subject: Public Works Commission Meeting of April 28, 2026

Review and take possible action: Sidewalk repair orders for 613 S. Washington Street and 1403-1 Evergreen Drive

Background

Agenda Item:

Review and take possible action: Sidewalk repair orders for and 613 S. Washington Street and 1403-1 Evergreen Drive

BACKGROUND:

The Sidewalk Repair Notices for 613 S. Washington Street and 1403-1 Evergreen Drive were prepared following the field inspection of the sidewalk at the request of the residents at each location.

Site Address	Estimated cost not to exceed
613 S. Washington Street	\$450.00
1403-1 Evergreen Drive	\$412.26

A repair inspection report for each property with a detailed estimate of cost to repair sidewalk are attached. Property owners who receive sidewalk repair notices have three options on how to move forward with the repair:

1. City contractor to complete repair. Property owner is invoiced following completion.
2. Property owner can hire their own contractor to replace sidewalk to city specifications.
3. Property owner can replace sidewalk to city specifications.

The Engineering Division is seeking approval to send letters via certified mail per Wisconsin State Statute noticing the property owners to repair sidewalk.

Budget Goal

1. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
4. Maintains a safe and healthy community, with an eye toward future needs and trends

Financial Impact

The total estimated costs listed above will initially be charged to the Sidewalk Reserve Account (05-58-11-73). The Engineering Division will then invoice the property owner for the total repair cost.

Recommendation

The Public Works Department recommends issuing the sidewalk repair orders for 613 S. Washington Street and 1403-1 Evergreen Drive for the aforementioned estimated costs.

Motion: Motion to issue the sidewalk repair orders for 613 S. Washington Street and 1403-1 Evergreen Drive for the aforementioned estimated costs to be completed by May 29, 2026.

Attachments:

- Sidewalk Repair Order for 613 S. Washington Street
- Sidewalk Repair Order for 1403-1 Evergreen Drive