

MEMO

TO: Mayor McFarland and Committee Members

FROM: Andrew Beyer, P.E.

DATE: May 17, 2023

RE: Finance Committee Agenda Narrative of May 22, 2023

Agenda Item:

Review and take possible action: Hire 2023 Engineering Intern

BACKGROUND

The Finance Committee had previously approved 2023 Summer Intern hires during its March 13, 2023 meeting. One of the approved summer intern hires has accepted another job opportunity leaving one 2023 intern position vacant. Working with HR, the open position was advertised in April. The Engineering Division is seeking permission to hire Ashley Zietlow at \$15/hr to fill the vacancy. Ashley will complete her junior year at UW-Platteville in May in the School of Civil and Environmental Engineering. Ashley has completed coursework relevant to the position (Elements of Surveying, Civil and Environmental Engineering Computer Applications, etc.) that will serve her well as an Engineering Intern.