



DPW – STREET & SOLID WASTE DIVISION

Stacy Winkelman
Operations Manager

Matt Willmann
Asst. Operations Manager

Jane Flanigan
Admin. Asst.

Christopher Newberry
Public Works Project Mgr

Tom Nickels
Foreman

Jason Heller
Foreman

TO: Mayor McFarland & Finance Committee
FROM: Stacy Winkelman
RE: Agenda Items
DATE: May 17, 2023

Mayor McFarland & Committee Members:

I have one item on the agenda for your approval. This is to fill the vacant street general laborer position due to a resignation. We had several people apply and we interviewed four people with another one scheduled for a later date. The reason we are still interviewing is because there is a second resignation, however that employee is still in our employment through May 25th so we thought we would take a little extra time and explore our options. Our choice for the first vacancy is Jered Simes, a current City of Watertown employee on our solid waste team, so we are very comfortable with that choice. Jered would remain at his current rate of pay of Grade G Step 2 \$22.12. I have attached a Candidate Selection Form for your review.

I realize that this now will leave a vacancy to fill on our solid waste team, but we will start work on that right away. Jered has already done snow plowing for us this past winter when we were short due to medical leaves for employees. He has expressed many times his interest in being on other crews and has a great positive attitude with many skills.

For the Committee's awareness it is my intention to bring other candidate choices for the second upcoming vacancy in streets to the June 12th Finance meeting and possibly a candidate for the solid waste position as well. Otherwise, we will shoot for the June 26th meeting for that one.

Please feel free to contact me if you have any questions or concerns.

Respectfully,

Stacy Winkelman
DPW – Street/Solid Waste Division
Operations Manager

Enclosures

Candidate Selection Form

POSITION TITLE General Laborer DEPARTMENT DPW - Street/Solid Waste

NEW POSITION _____ VACANCY RECLASS _____ # OF APPLICANTS: 14

FT PT _____ EXEMPT _____ NONEXEMPT

Reason for opening:
Resignation
Justification to fill:
This division needs to be at full staff to ensure that all services can be maintained and annual work completed.
Top three responsibilities for position:
Curbside brush chipping and leaf collection in season. Street maintenance: patching, laborer for sign work, catch basin repairs, etc. Snow and ice control.

CANDIDATE NAME: Jered Simes

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Jered is a current employee of our team on the solid waste side. He has subbed many times on snow and ice control over this past winter and knows how the division works. He possesses a great "go get em" attitude and his work ethic is very good.

Date Available to start:	Immediately	Grade	G	Step	2	Hourly Rate	\$22.12
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FIRST ALTERNATE: _____

How this candidate had demonstrated skills to meet the needs of the position and requested step:

Date Available to start:		Grade		Step		Hourly Rate	
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SECOND ALTERNATE: _____

How this candidate had demonstrated skills to meet the needs of the position and requested step:

Date Available to start:		Grade		Step		Hourly Rate	
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Approved Yes _____ No _____