



LICENSING BOARD MEETING MINUTES

WEDNESDAY, JULY 12, 2023 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Blanke, Cheri Martin (Virtual), and Erin Schroeder. Absent was Ald. Smith. Staff present were: Police Chief Robert Kaminski, City Attorney Steven Chesebro, and City Clerk Megan Dunneisen.

1. CALL TO ORDER

2. REVIEW AND APPROVE MINUTES

- A. Schroeder made a motion to approve Licensing Board meeting minutes from June 6, 2023, Special Licensing Board meeting minutes from June 12, 2023, and Special Licensing Board meeting minutes from July 5, 2023, seconded by Ald. Blanke and carried by voice vote.

3. BUSINESS

- A. Ald. Blanke made a motion to approve the applications for Temporary "Class B" Licenses from Watertown Area Chamber of Commerce for the 7th Annual Downtown Watertown Wine Walk located at Wepco 108 S. Sixth Street, Bradow Jewelers 217 E. Main Street, Ava's A Posh Boutique 209 E. Main Street, Oswald Insurance 118 W. Main Street, Elegant Arrangements 116 W. Main Street, Brown's Shoes Co 212 E. Main Street, Draeger's Floral 618 E. Main Street, Rock River Chimney & Fireplace 216 South 3rd Street, White Oak Builders 14 E. Main Street, Central Block 300 E. Main Street, Morgan Ashley Photography 202 South 3rd Street on September 7, 2023 from 4:30pm - 8pm (all other locations are licensed establishments), seconded by Schroeder and carried by voice vote.
- B. Schroeder made a motion to approve the Temporary Premises Amendment application by Karah Pugh for Local Waters located at 109 South 3rd St. on September 23, 2023 during the hours of 12pm - 11pm under the following conditions: *documented approval of neighboring businesses/building owners that they do not object to the event, approval of the special event with road closure, entrance to the event will be through Local Waters premises, City providing an exemption to the maximum outside area size, and that the outside exit is monitored*, seconded by Ald. Blanke and carried by voice vote.
- C. Schroeder made a motion to approve the application for Temporary Class "B" License for the Marine Corps League Annual Picnic by Bartelme-Schwefel Detachment #349 located at 907 Boomer St. on August 26, 2023, during the hours 12pm-8pm, seconded by Ald. Blanke and carried by voice vote.
- D. Martin made a motion to approve the application for Temporary Class "B" License for the Sounds of Summer Concert Series by Watertown Rotary located at 1 West Main Street (Town Square) on July 29, 2023, during the hours 6pm-9pm, seconded by Ald. Blanke and carried by voice vote.
- E. Schroeder made a motion to approve the application for Temporary Class "B" License for the Sounds of Summer Concert Series from the Watertown Main Street Program located at 1 West Main Street (Town Square) on July 20, 2023, during the hours 6pm-10pm, seconded by Ald. Blanke and carried by voice vote.
- F. Ald. Blanke made a motion to approve the application for Temporary Class "B" and Temporary "Class B" License for Fiesta in the Park from Fiesta Cultural Latino Americana Inc. on September 16, 2023, located at 1 West Main Street (Town Square) during the hours 10am-6pm, seconded by Schroeder and carried by voice vote.

- G. Schroeder made a motion to approve the application for "Class B" Malt and Liquor from Gasthaus LLC DBA Gasthaus (Tiffany Rhodes, Agent) located at 1500 Bridge Street, Watertown WI, 53094, seconded by Martin and carried by voice vote.
 - H. Special Events from Clerk's Office was presented.
 - I. Operator's List from Clerk's Office was presented
 - J. Police Report from Police Department was presented.
4. **ADJOURNMENT** Schroeder made a motion to adjourn at 4:53pm, seconded by Ald. Blanke and carried by voice vote.

Respectfully Submitted,
Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.