

PUBLIC WORKS COMMISSION MEETING AGENDA
TUESDAY, AUGUST 08, 2023 AT 5:30 PM

Commission Members present Ald's.Bartz, Board, Smith, Wetzel, Comm'r Thompson
City Employees Present
Public Works Director/City Engineer Jaynellen Holloway
Assistant City Engineer Andrew Beyer
StormWater Project Manager Maureen McBroom

1. CALL TO ORDER

Chair called the meeting order at 5:31p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

3. REVIEW AND APPROVE MINUTES Public Works Minutes from July 25, 2023 (Corrected to add Ald. Smith to those in attendance at the July 25 meeting.

Motion to approve Ald Board

2nd Ald Bartz

Carried by unanimous voice vote

4. BUSINESS

A. Update, no action required: Stormwater Utility Program Updates

Maureen McBroom presented a PowerPoint update.

Updates on the following City's Stormwater Utility programs and initiatives were presented:

- Wisconsin Stormwater Week: August 5 – 13, 2023
- Stormwater Partnerships
- Recent Results of Stormwater Ordinance Updates
- New Stormwater Best Management Practices (BMPs)
- Storm System and Best Management Practice (BMP) Maintenance
- City-wide Flood Control Master Plan
- Illicit Discharge Detection and Elimination Program
- Water Quality Trading (to meet the MS4 Permit – TMDL Requirements)

B. Update, no action required: Cady Street Bridge project

The City of Watertown received Wisconsin Department of Transportation (WisDOT) Local Bridge Program funding to rehabilitate the Cady Street Bridge prior to the replacement of the Main Street (Cole Memorial) Bridge in 2024. Cady Street would be used as a local detour during the Main Street (Cole Memorial) Bridge replacement project and needs to be rehabilitated prior to use as a local detour route. The scope of the project includes removing the existing concrete overlay (originally installed in 1989); install a new concrete overlay to protect the bridge deck slab; concrete surface repairs to sidewalk, deck, and piers; and bridge approach reconstruction. The project was let by WisDOT on May 9th. The project was awarded by WisDOT to the lowest responsive, responsible bidder, Zenith Tech of Waukesha, WI in the amount of \$313,947.31. The City is responsible for 20% of construction costs, or \$62,789.46 based on the low bid. This is within the dollar amount budgeted for this project. Zenith Tech intends to begin work shortly after Labor Day.

Ald Bartz asked and was answered positively that there is a detour plan in place.

Ald Board added correctly that we can expect the work to be completed in October.

C. Review and take possible action: Main Street (Cole Memorial) Bridge Under Lighting

The Engineering Division has sought quotes for design for the underlighting of the above referenced bridge. A number was placed in the 2023 budget of \$25K for the design. Design quotes came in at \$39,000 from Mead & Hunt and \$51,906 from AECOM. It should be noted that the bridge can be underlit at any time in the future, it does not have to be done at

the time of construction. With the City's expanded responsibilities for the NE & NW quadrants of the bridge reconstruction, the budgeted amount for the design can be and most likely will be allocated to those expected costs.

Ald Board asked and was answered that this is only for aesthetics.

Comm'r Thompson asked about the wiring that would be in place and was answered that everything would be surface mounted.

Ald Board asked about the electric in place to which Holloway stated that there would be bridge "street" lighting in place.

A motion to postpone was made by Ald Board until 2024 when funding would be available, asking that the budget for 2024 be placed at \$50,000 for the stated project.

Motion to approve Ald.Board

2nd Ald Bartz

Carried by unanimous voice vote

D. Review and take possible action: hire GRAEF for 2024, 2025, & 2026 Annual Street and Utility Program design for @289,766. The Engineering Division prepared and advertised a request for proposals for the above-referenced project. Engineering Division received eight proposals. In recent years the City has experienced construction delays of the annual street program due to private utility conflicts and those not being addressed in a timely fashion, thus slowing down completion of the annual street work. The Public Works Team wishes to keep this momentum going, thus the three-year design scope of work in this contract. We will most likely still have possible conflicts in 2024, but moving forward from there, we should be good.

A review team of five Public Works team members reviewed and ranked proposals using Qualification Base Selection (QBS) process. The top two firms were Graef out of Milwaukee, WI and Ruckert & Mielke out of Waukesha, WI. Graef's score was 78 out of 90 for a fee of \$289,766 for all three years of design. Ruckert & Mielke's score was 72 out of 90 for a fee of \$369,990 for all three years of design. Graef's fee proposal and a draft resolution is attached for your review.

Ald Board asked what the yearly budget had been for this Program.

Holloway stated \$100,000 per year and that this bid came in under the 3 year budget process. The 2024 study should be done by the end of the year with projects awarded in March.

Comm'r noticed a incorrect amount at the bottom of the draft which Holloway will correct.

We are seeking a motion to authorize City Officials to enter into an agreement for the 2024, 2025, & 2026 Annual Street & Utility Program Design contract with Graef of Milwaukee, WI for a total lump sum design fee of \$289,766.

Motion Comm'r Thompson

2nd Ald Board

Carried by unanimous voice vote

5. ADJOURNMENT

Motion to adjourn Ald Board

2nd Ald Bartz

Motion carried by unanimous voice vote

Meeting adjourned at 6:22 p.m.

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.