



Benjamin Olsen <BOlsen@watertownwi.gov>



To: Peg Checkai

Tue 2024-06-25 3:05 PM

Cc: David Brower <DBrower@watertownwi.gov>

Peg,

Can you please go into your program and schedule your bathrooms to lock after special events at the Town Square? Auxiliaries will not be at every event, and we can't guarantee an officer will be able to stop at the library throughout the summer. We can try, but due to call volume, there's nights where bathrooms throughout the city remain open.

Thanks!

Ben

My response, which I accidentally deleted, noted that I would talk to Jamie about stacking up dates and times inside the software to open and close. I would also bring the request to the board. My concern is that the restrooms and perhaps the Community Room will not be inspected for people remaining inside the building. I would hate to have staff members open on a Saturday or Sunday morning and find someone in the restrooms.

Who is held responsible for damages if the door is left open after the event has ended?
Some of these issues are addressed in the proposed MOU.