

Outdoor Open Container Entertainment Event Permit Application

The following items **MUST** accompany this application:

- Event map including fencing plans and street closures
- Specific plan indicating where patrons will be permitted to carry alcoholic beverages
- Detailed description of all public entertainment associated with the event
- Detailed security plan for the event
- Proof of insurance must be provided no later than 10 days prior to the event

Section 1 – Applicant Information

Corporation/ Organization Name: St Henry Congregation

Responsible Party: *Jeanne Wolf

Driver's License # (list State if not WI): WI410-4336-6840-01

Date of Birth: 4/20/1966

Address: 406 Wildflower Lane

City: Watertown

State: WI

Zip Code: 53094

Telephone Number: 262-617-7520

E-mail Address: jwolf@watertowncatholic.org

Section 2 – Event Information

Name of Event: St Therese of Lisieux Picnic

Purpose of Event: Fund raiser for Parish

Locations/Address of Event (must include event map including fencing plans, barricades, street closures, etc.): 412 N. 4th Street Watertown, WI 53094

Event Dates (limit 4 consecutive days): 8/17/25

Event Hours (must be between 6 a.m. & 11 p.m.): 11am – 5pm

Maximum Daily Attendance:
200

Have you applied for a temporary Class "B" malt or temporary "Class B" wine license for the event? ☒ Yes ☐ No
If no, contact Clerk's Office to obtain proper licenses/permits. No hard liquor may be sold/served/given away at events.

Have you applied for a special event permit for the event? ☒ Yes ☐ No
If no, contact Clerk's Office to obtain proper licenses/permits.

Permit # (office use only)

Date Application Received:

Approved ☐

Denied ☐

06/16/25

INSURANCE

Each applicant shall furnish to the City, no later than 10 days prior to the event, a certificate of insurance written by a company licensed in the State of Wisconsin, approved by the City Attorney and covering any and all liability or obligations which may result from the operations by the applicant's employees, agents, contractors or subcontractors, and including workers' compensation coverage in accordance with Ch. 101, Wis. Stats. The certificate shall provide that the company will furnish the City with a 10-day prior written notice of cancellation, nonrenewal or material change. The insurance shall be written in comprehensive form and shall protect the applicant and City against claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the applicant, its employees, agents, contractors and subcontractors. The policy of insurance shall provide minimum combined single limits for bodily injury and property damage of at least \$1,000,000.00 per person/aggregate.

I hereby make an application for an Outdoor Open Container Entertainment Event Permit as detailed above. The applicant agrees to indemnify and hold harmless the City from and against all liabilities, claims, demands, judgments, losses and all suits at law or in equity, costs and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, arising in any way as a consequence of the granting of a permit for an Outdoor Open Container Entertainment Event.

Signature: _____

James Woy

Date Signed: _____

6/12/25

St. Therese of Lisieux Parish Picnic

8/17/2025

St. Henry Campus

Cole Street

DRIVEWAY
Fence Closed

Limited
Outside
tables
for eating

*Alcohol
Sold inside
gym*

PARISH
CENTER

Playground

DRIVEWAY
Fence Closed

Cady Street

Second Street

DRIVEWAY

Limited
Access

for handicap
parking

Limited
parking