

## CONTRACT PROPOSAL

Kevin Schoeffel  
Watertown Public Library  
100 S. Water St.  
Watertown, WI 53094

Sure Fire Inc. will perform the following maintenance as requested, **per manufacturers recommended maintenance schedule**:

### Fall Trip

Heating system tune-ups will include but not be limited to cleaning plenums and blower compartments, replacing belts, checking blower components, lubricating necessary parts, checking electrical connections, checking amps and voltage, checking system controls, cleaning burners and flame sensors, checking burner operation, making necessary adjustments, and checking safety controls.

### Spring Trip

Cooling system tune-up on all units will include but not be limited to washing condenser coils, checking and adjusting blower components including lubricating all moving parts, checking and tightening electrical connections, checking motor volts and amps, cleaning condensate drains, checking operating refrigerant pressures, checking safety controls, checking thermostat operation.

Equipment: (1)- boiler (2)-mini splits (6)- RTU'S (3)-Air handlers (3)- condensing units (3)-pumps  
(1)-exhaust fan (1)-electric heater

Filter changes will be made with customer supplied filters during the spring and fall visits.  
HVAC controls maintenance to be provided separately by United Systems Associates

**Cost of maintenance for the year \$6500.00**

Any items of concern found during the inspection will be brought to your attention. Repairs will be made only after your authorization at a 15% discount.

Authorized signature: Rob Eberhardt Date: 4/30/24

Rob Eberhardt, Service Manager

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: \_\_\_\_\_ Signature: \_\_\_\_\_