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MEMO

TO: Chairperson Wetzel and Commissioners
FROM: Jaynellen J. Holloway, P.E.
DATE: November 7, 2023
RE: Public Works Commission Agenda Narrative for November 14, 2023

Agenda Items:

Review and take possible action: Approve October 24, 2023 Bicycle & Pedestrian Path Plan Task Force Meeting Minutes

BACKGROUND

Review and take possible action: Approve October 24, 2023 Bicycle & Pedestrian Path Plan Task Force Meeting Minutes: Attached for your review are the meeting minutes for the above referenced Task Force meeting. An outcome of that meeting was to move forward to this Commission a resolution to approve two Engineering Division staff members as voting members. This was moved forward to the Task Force so that the Task Force can meet the quorum requirement to hold official meetings and move forward the programs and projects it initiates. A draft resolution is attached for your review. Additionally, back in 2022 a Parks, Recreation, and Forestry staff member was approved to be added as a voting member of the Task Force. However, it appears a resolution didn't follow, so that staff position is also included in the draft resolution. Meeting minutes from the August 23, 2022 are attached to this narrative for your review.

Attachments:

- Task Force meeting minutes from August 23, 2022
- Task Force meeting minutes from October 24, 2023
- Dodge County Recreation Map
- Draft Resolution