

(Library)

To: Library Board of Trustees

From: Peg Checkai-Library Director

Date: 4/9/2026

Subject: Part time page

Background

Our library page was promoted to a PT Library Assistant, leaving 2 adult pages to complete all the work of completing hold lists, checking in holds and sorting along with shelving all library returns. I have two proposals:

Add a PT page for year round employment(lowest page library employee)

Add a PT page for the summer to assist with increased workload due to summer reading.

Budget Goal

N/A

Financial Impact

N/A

Recommendation

Researched the question and found this:

Could bills be paid early-- prior to the library board meeting?

I believe this will not have an impact on the library budget because the position was part of the 2026 budget. One of the adult pages has taken on extra hours to help keep full carts under control but I'm not sure if this will continue due to a change in her. Staff can assist but not on a consistent daily basis due to desk/program responsibilities.