

To: Mayor McFarland & Members of the Finance Committee
From: Peter Hartz – Water Systems Manager

02/08/2023

Re: Water System agenda items for Finance committee meeting 02/14/2023

Dear Mayor McFarland & Committee Members:

Water Systems agenda item:

1. Review and take action – hire Cody Lauersdorf to fill the open vacancy with the water team as the Water Operator I at Grade I Step 2 (\$26.14/hr.), and permission to offer to the alternative candidate if necessary.

The Water Department posted an opening for the Maintenance & Facilities Foreman position due to a promotion to an open position created by a recent retirement.

Aaron has been working for the Watertown water utility for 2 years – he has been an integral part of several large projects in that short time. He has demonstrated the ability to work well with his coworkers and go above and beyond the expectations set forth in his job. Aaron also has shown he has the skill set necessary to lead others and expand his knowledge to the wastewater utility. Aaron also shares a desire to cross-train between departments and can currently fill in everywhere on the water team if needed. His work history is filled with unique experiences obtained while doing many related jobs and general utility work. Aaron understands and recognizes, assesses, and demonstrates the ability to work with and maintain cohesive requirements for staff and employer and is an example for coworkers based on his experience with operations in his time in Watertown and previous employment thus helping to maximize productivity and efficiency.

I recommend extending the job offer to Cody Lauersdorf at pay Grade I Step 2 - \$26.14 – sufficient funds are included in the 2023 budget to support this hire.

2. Review and take action - Wastewater Department, step adjustment for Nate Butterbrodt of the wastewater team who has met the requirements for two additional steps in the pay plan based on obtaining the certification offered by the Wisconsin Department of Natural Resources. These steps would be retroactive to January 25, 2023, the approved 2023 budget supports these steps.
 - Nate Butterbrodt - Grade H Step 2 (\$24.14/hr.) to a Grade H Step 4 (\$25.48/hr.)

If anyone has any questions, please feel free to contact me anytime.

Sincerely,

Peter Hartz
Watertown Water Systems