



DPW – STREET & SOLID WASTE DIVISION

Stacy Winkelman  
Operations Manager

Matt Willmann  
Asst. Operations Manager

Jane Flanigan  
Admin. Asst.

Christopher Newberry  
Public Works Project Mgr

Tom Nickels  
Foreman

Jason Heller  
Foreman

**TO:** Mayor McFarland & Finance Committee  
**FROM:** Stacy Winkelman  
**RE:** Agenda Item  
**DATE:** May 26, 2023

Mayor McFarland & Committee Members:

I have one item on the agenda for your approval. This is to fill the vacant street general laborer position due to a resignation. We had several people apply and we interviewed five people for this position. I have attached a Candidate Selection Form for your review.

Please feel free to contact me if you have any questions or concerns.

Respectfully,

Stacy Winkelman  
DPW – Street/Solid Waste Division  
Operations Manager

Enclosure

### Candidate Selection Form

POSITION TITLE General Laborer DEPARTMENT DPW - Street/Solid Waste

NEW POSITION \_\_\_\_\_ VACANCY X RECLASS \_\_\_\_\_ # OF APPLICANTS: 14

FT X PT \_\_\_\_\_ EXEMPT \_\_\_\_\_ NONEXEMPT X

Reason for opening:
Resignation
Justification to fill:
This division needs to be at full staff to ensure that all services can be maintained and annual work completed.
Top three responsibilities for position:
Curbside brush chipping and leaf collection in season. Street maintenance: patching, laborer for sign work, catch basin repairs, etc. Snow and ice control.

CANDIDATE NAME: Grant Falk

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Grant moved here from another state last November. He has worked for DPWs as a seasonal employee doing many of the tasks we would have him do here.

Date Available to start:	2 Weeks from Hire	Grade	G	Step	1	Hourly Rate	\$21.51
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FIRST ALTERNATE: Dan Herbert

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Dan has some experience in Public Works and has driven many vehicles that we use.

Date Available to start:	2 Weeks from Hire	Grade	G	Step	1	Hourly Rate	\$21.51
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SECOND ALTERNATE: Greg Magnun

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Greg has knowledge in a variety of areas and we feel he could learn our work quickly.

Date Available to start:	2 Weeks from Hire	Grade	G	Step	1	Hourly Rate	\$21.51
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Approved Yes \_\_\_\_\_ No \_\_\_\_\_