

**PLAN COMMISSION
MINUTES
November 13, 2023**

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Alderman Blanke, Holloway, Krueger (virtual), Lampe (virtual @4:35), Talaga, Zirbes, Beyer.

Also in attendance: Pat Caine and G. R. Lyons.

1. Call to order (4:30pm)

2. Approval of Minutes

A. Plan Commission minutes September 25, 2023

Motion to approve was made by Holloway and seconded by McFarland, passed on unanimous voice vote.

3. Business

A. Review and Take Action: W5245 Navan Road – Extraterritorial Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM for W5245 Navan Road.

Motion was made by Blanke and seconded by Talaga to approve CSM, passed on a unanimous voice vote.

B. Review and take action: W6911 Silver Creek Road – Extraterritorial Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM for W6911 Silver Creek Road.

Motion was made by Blanke and seconded by Holloway, passed on a unanimous voice vote.

C. Review and take action: W6911 Silver Creek Road – Remodel of redi-mix plant and construction of aggregate storage building

The commission discussed the changes to be made to the former Dodge Concrete facility now owned by Lycon.

Motion made to approve the changes and updates to the facility made by McFarland and seconded by Holloway, passed on a unanimous voice vote.

D. Review and take action: 903 Oak Street & 905 Oak Street – Condominium Plat

Brian Zirbes presented the request to convert 903 and 905 Oak Street to a Condominium Plat.

Motion made to approve the change made by Holloway and seconded by Talaga, passed on a unanimous voice vote.

E. Reset Public Hearing Date: Correction of Town of Emmet Annexation Ordinance – originally set for November 21st, change to December 5th

Brian Zirbes presented the need to change the date due to the required notification time.

Motion was made by Holloway and seconded by Talaga to change the date, passed on a unanimous voice vote.

F. Review and take action: Accept public improvements through final completion for Hepp Heights Phase III Subdivision

Andrew Beyer outlined the request for approval of the dedication of subdivision improvements through final completion for Hepp Heights Phase III.

Motion was made by Blanke and seconded by Holloway to forward the approval resolution to the common council, passed on a unanimous voice vote.

G. Review and take action: Accept public improvements through final completion for Grandview Heights Addition No. 7 Subdivision

Andrew Beyer outlined the request for approval of the dedication of subdivision improvements through final completion for Grandview Heights Addition No. 7 Subdivision.

Motion was made by McFarland and seconded by Halloway to forward the approval resolution to the common council, passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://mccmeetings.blob.core.usgovcloudapi.net/watertwnwi-pubu/MEET-Packet-581b2831b100485ca0bd222400909fec.pdf>

4. Adjournment

Motion to adjourn was made by Blanke and seconded by Talaga and passed on a unanimous voice vote.
(4:54pm)

Respectfully Submitted,

Alderman Brad Blanke