

## Parks, Recreation, and Forestry Department

To: Parks, Recreation, and Forestry Commission

From: Kristine Butteris, Parks, Recreation, and Forestry Director

Date: 4/21/2025

Subject: Review and take possible action: YMCA facility use agreement and fee waiver

### Background

The Watertown YMCA would like to utilize fields, including track & field and football, in the spring 2025 season. A facility use agreement was presented for use of these fields. The Watertown YMCA would like to ask for a waiver of fees for these fields. Please see attachment with proposed program descriptions.

### Budget Goal

Maintains a safe and healthy community, with an eye toward future needs and trends

### Financial Impact

Potential lost rental revenue from \$2400 to \$0.

### Recommendation

A facility use agreement should be completed regardless of rental fees or waiver of.

Motion: Waive all or part of the 2025 spring field rental fees, or maintain rental fees as stated in the 2025 Fees and Charges Policy.

### 2025 Operational Goals

The purpose of our operational goals is to identify, prior to the budgeting process, what work the city intends to achieve in 2025. The goals should align with our mission. Not only will the operational goals inform budget prioritization, but they will also guide the creation of the 2025 Department Work Plans.

*Present a budget that (in no particular order):*

1. Invests in the strategic planning and maintenance of our city buildings
2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
3. Supports employee retention and growth, while also evaluating operations and the associated staffing
4. Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities
5. Maintains a safe and healthy community, with an eye toward future needs and trends