



Contract /Memorandum of Understanding (MOU) Coversheet

(Form shall be used for any documents that need Mayor's signature)

Other Party: _CJP Excavating, LLC_

Approved Resolution Number: _____

The following procedure shall be done by the Department Head to respectfully request the signature of the mayor.

***If the contract is with a Federal, State or County agency you may proceed with obtaining city signatures.
All other contracts require the other party to sign before using this document.***

1. DEPARTMENT HEAD WHO IS REQUESTING AUTHORIZATION TO ENTER INTO THE CONTRACT/MOU AND WHO HAS CONFIRMED AVAILABLE FUNDING, STAFFING, AND PROPER BID PROCESSES WERE FOLLOWED:

_____Andrew Beyer_____ 16-58-16-60 _____ \$16,260.72_____
Print Name Account # Amount
 9/12/24 _____
Signature Date

2. ROUTED TO FINANCE DIRECTOR ☒ 9/12/2024 uz


3. FINANCE DIRECTOR ACKNOWLEDGES AWARENESS OF THE VENDOR AND CONTRACT/MOU AMOUNT, AND SERVICES BEING RENDERED:


Mark Stevens, Finance Director/Treasurer
Shen Rohr, Deputy Treasurer/Clerk

Dated this 12th day of September, 2024.

4. ROUTED TO CITY ATTORNEY ☐

5. CITY ATTORNEY APPROVAL AS TO FORM AND EXECUTION:


Steven T. Chesebro, City Attorney

Dated this 20th day of September, 2024.

6. ROUTED TO MAYOR ☒ 9/24/24

The Finance Director and City Attorney signature on this page indicate the document is ready to be signed by the mayor.

7. MAYOR SIGNATURE ☒

8. ROUTED BACK TO DEPARTMENT HEAD ☐

9. DEPARTMENT HEAD SHALL:

- ROUTE EXECUTED DOCUMENTS TO OTHER PARTY ☐

(If you are awaiting other party signatures, be sure to ask that a fully executed copy gets sent back to the city for our records.)

- ROUTE AN EXECUTED COPY TO THE CITY CLERK ☐

- ROUTE AN EXECUTED COPY TO THE CITY ATTORNEY ☐



August 28, 2024

CJP Excavating, LLC.
Attn: Casey Palm
N4498 Geissler Ln.
Helenville, WI 53137

Re: City of Watertown
2024-#13-24 | Yard Waste Site Sand Filter
Change Order #3
McM. No. W0901-09-23-00641

Enclosed herewith is Change Order #3 for the above referenced project. This change is an increase to the Contract in the amount of \$16,260.72 to adjust the Contract to final quantities. The current Contract Price is \$338,472.96.

Please review and sign in the space provided. **Return all copies to our office.** We will obtain the Owner's signature and distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink, appearing to read "Andrew Schmidt", is written over the printed name.

Andrew W. Schmidt, P.E.
Associate / Municipal & Water Resources Engineer

AWS:mck

Enclosure: Change Order #3

Change Order
No. 3

Date of Issuance: August 28, 2024

Effective Date: _____

Project: Sand Filter	Owner: City of Watertown	Owner's Contract No.: 13-24
Contract: 2024 Yardwaste Site Sand Filter Project #13-24		Date of Contract: April 1, 2024
Contractor: CJP Excavating, Inc.		

The Contract Documents are modified upon execution of this Change Order:

Description: Change Order 3 is to establish final quantities as constructed including additional materials needed to complete the project including punchlist items.

Attachments:

Final quantities spreadsheet and the punchlist item checklist.

Change in Contract Price:	Change in Contract Times:
Original Contract Price: \$ <u>299,281.31</u>	Original Contract times <input type="checkbox"/> Working Days <input type="checkbox"/> Calendar Days Substantial completion (days or date): <u>9/16/2024</u> Ready for final payment (days or date): <u>9/30/2024</u>
Increase from previously approved Change Orders No. <u>1</u> to No. <u>2</u> \$ <u>22,930.93</u>	(Increase) (Decrease) from previously approved Change Orders No. <u>-</u> to No. <u>-</u> Substantial completion (days): <u>-</u> Ready for final payment (days): <u>-</u>
Contract Price prior to this Change Order: \$ <u>322,212.24</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>-</u> Ready for final payment (days or date): <u>-</u>
Increase OR Decrease of this Change Order: \$ <u>16,260.72</u>	(Increase) (Decrease) of this Change Order: Substantial completion (days or date): <u>-</u> Ready for final payment (days or date): <u>-</u>
Contract Price incorporating this Change Order: \$ <u>338,472.96</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>9/16/2024</u> Ready for final payment (days or date): <u>9/30/2024</u>

RECOMMENDED:
By: [Signature]
Engineer (Authorized Signature)

Date: August 30, 2024

Approved by Funding Agency (if applicable) _____

ACCEPTED:
By: [Signature]
Owner (Authorized Signature)

Date: 9/24/24

ACCEPTED:
By: _____
Contractor: (Authorized Signature)

Date: _____

Date: _____

#13-24 Yard Waste Site Sand Filter (#8926127)
Payment Applications
Owner: Watertown WI, City of

Base Bid A: Yard Waste Sand Filter				Contract		Payment #1		Payment #2		Payment #3		Total		Change Order 3:
Item Code	Item Description	UofM	Quantity	Unit Price	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost	Unit Price	Cost	Contract to Final Qty Difference
1A	15 inch RCP Class IV Culvert	L.F.	160	\$55.00	\$8,800.00	139	\$7,645.00		\$0.00		\$0.00	139	\$7,645.00	(\$1,155.00)
2A	14 inch x 23 inch HERCP Class IV Culvert	L.F.	25	\$106.00	\$2,650.00		\$0.00		\$0.00	25	\$2,650.00	25	\$2,650.00	\$0.00
3A	12 inch PVC Storm Sewer	L.F.	25	\$49.75	\$1,243.75	27	\$1,343.25		\$0.00		\$0.00	27	\$1,343.25	\$99.50
4A	6 inch perforated underdrain with gravel	L.F.	256	\$23.00	\$5,888.00		\$0.00		\$0.00	256	\$5,888.00	256	\$5,888.00	\$0.00
5A	12 inch standpipe	EA.	1	\$290.00	\$290.00		\$0.00		\$0.00		\$0.00	0	\$0.00	(\$290.00)
6A	12 inch CMP Endwall	EA.	1	\$250.00	\$250.00	1	\$250.00		\$0.00		\$0.00	1	\$250.00	\$0.00
7A	15 inch RCP Endwall	EA.	4	\$1,100.00	\$4,400.00	4	\$4,400.00		\$0.00		\$0.00	4	\$4,400.00	\$0.00
8A	14 inch x 23 inch HERCP Endwall	EA.	2	\$1,150.00	\$2,300.00	2	\$2,300.00		\$0.00		\$0.00	2	\$2,300.00	\$0.00
9A	21 inch RCP Endwall	EA.	1	\$1,100.00	\$1,100.00	1	\$1,100.00		\$0.00		\$0.00	1	\$1,100.00	\$0.00
10A	Cleanout	EA.	1	\$100.00	\$100.00		\$0.00		\$0.00	1	\$100.00	1	\$100.00	\$0.00
11A	Sand Filter Excavation	C.Y.	2666	\$14.00	\$37,324.00	2,666	\$37,324.00		\$0.00		\$0.00	2,666	\$37,324.00	\$0.00
12A	Planting Soil Layer	C.Y.	995	\$35.00	\$34,825.00		\$0.00		\$0.00	995	\$34,825.00	995	\$34,825.00	\$0.00
13A	Remove Poor Soil and Replace with 2 foot Clay Liner	S.Y.	0	\$48.22	\$0.00		\$0.00		\$0.00		\$0.00	0	\$0.00	\$0.00
14A	Geotechnical Engineer and Letter of Certification for Clay Liner	L.S.	0	\$5,000.00	\$0.00		\$0.00		\$0.00		\$0.00	0	\$0.00	\$0.00
15A	Ditching	L.F.	1150	\$2.37	\$2,725.50		\$0.00	1,150	\$2,725.50		\$0.00	1,150	\$2,725.50	\$0.00
16A	Install Berm	L.F.	1210	\$8.64	\$10,454.40		\$0.00	1,210	\$10,454.40		\$0.00	1,210	\$10,454.40	\$0.00
17A	Double-shredded hardwood mulch	S.Y.	1986	\$4.50	\$8,937.00		\$0.00		\$0.00	1,986	\$8,937.00	1,986	\$8,937.00	\$0.00
18A	Remove Existing Culvert	EA.	1	\$300.00	\$300.00	1	\$300.00		\$0.00		\$0.00	1	\$300.00	\$0.00
19A	Remove and re-install Sign	EA.	2	\$225.00	\$450.00		\$0.00		\$0.00	2	\$450.00	2	\$450.00	\$0.00
20A	Medium Riprap	C.Y.	24	\$75.20	\$1,804.80		\$0.00		\$0.00	33.75	\$2,538.00	33.75	\$2,538.00	\$733.20
21A	Trackout Control	EA.	1	\$1,000.00	\$1,000.00		\$0.00	1	\$1,000.00		\$0.00	1	\$1,000.00	\$0.00
22A	Silt Fence	L.F.	900	\$2.25	\$2,025.00	900	\$2,025.00		\$0.00		\$0.00	900	\$2,025.00	\$0.00
23A	Ditch Check	EA.	6	\$175.00	\$1,050.00		\$0.00	3	\$525.00	3	\$525.00	6	\$1,050.00	\$0.00
24A	Dewatering	L.S.	1	\$400.00	\$400.00	1	\$400.00		\$0.00		\$0.00	1	\$400.00	\$0.00
25A	Erosion Mat, Class I Type B	S.Y.	130	\$2.30	\$299.00		\$0.00		\$0.00	260	\$598.00	260	\$598.00	\$299.00
26A	1-1/4 inch Base Aggregate Dense	C.Y.	2920	\$26.10	\$76,212.00		\$0.00	3,058.29	\$79,821.37	496.73	\$12,964.65	3,555.02	\$92,786.02	\$16,574.02
27A	Grass Restoration (4 inches of topsoil, seed, fertilizer and mulch)	S.Y.	4135	\$8.74	\$36,139.90		\$0.00		\$0.00	4,135	\$36,139.90	4,135	\$36,139.90	\$0.00
28A	Furnish and Install Sand Filter Plants	S.Y.	1986	\$0.86	\$1,707.96		\$0.00		\$0.00	1,986	\$1,707.96	1,986	\$1,707.96	\$0.00
1B	Geosynthetic Liner (minimum 60 mils, double textured)	L.S.	1	\$56,605.00	\$56,605.00		\$0.00	1	\$56,605.00		\$0.00	1	\$56,605.00	\$0.00
CO1.1	6 inch perforated underdrain with gravel	L.F.	512	\$23.00	\$11,776.00		\$0.00	512	\$11,776.00		\$0.00	512	\$11,776.00	\$0.00
CO1.2	Cleanout	EA.	2	\$100.00	\$200.00		\$0.00		\$0.00	2	\$200.00	2	\$200.00	\$0.00
CO1.3	Nyoplast Structure	EA.	1	\$2,384.33	\$2,384.33		\$0.00	1	\$2,384.33		\$0.00	1	\$2,384.33	\$0.00
CO1.4	Trash Guard	L.S.	1	\$325.00	\$325.00		\$0.00		\$0.00	1	\$325.00	1	\$325.00	\$0.00
CO2.1	Excavation and Remove Topsoil	L.S.	1	\$8,245.60	\$8,245.60		\$0.00	1	\$8,245.60		\$0.00	1	\$8,245.60	\$0.00
Completed to Date				\$322,212.24		\$57,087.25		\$173,537.20		\$107,848.51		\$338,472.96		\$16,260.72



August 28, 2024

City of Watertown
Attn: Andrew M. Beyer, P.E., DPW
106 Jones Street
P.O. BOX 477
Watertown, Wisconsin 53094

Re: City of Watertown
#13-24 Yard Waste Site Sand Filter
Certificate for Payment #3
McM. No. W0901-09-23-00641

Dear Andrew:

Enclosed herewith is Certificate for Payment #3 for the above referenced project. This Certificate is issued to CJP Excavating, LLC. in the amount of \$115,903.81 for final payment for work performed through August 7, 2024.

Please process the enclosed, and forward payment to CJP Excavating, LLC. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Andrew W. Schmidt, P.E.
Associate / Municipal & Water Resources Engineer

AWS:

cc: CJP Excavating, LLC.

Enclosure: Certificate for Payment #3

16-58-16-60
Capital Outlay
-McB

SECTION 00640

APPLICATION FOR PAYMENT

No. 3TO: City of Watertown (OWNER)FROM: CJP Excavating LLC (CONTRACTOR)Contract: 2024 Yardwaste Site Sand Filter Project

Project: _____

OWNER's Contract No. 13-24For Work accomplished through the date of: 8-7-2024

1.	Original Contract Price	\$ <u>299,281.31</u>	
2.	Net change by Change Orders and Written Amendments (+or -)	\$ <u>22,930.93</u>	\$ 39,191.65
3.	Current Contract Price (1 plus 2)	\$ <u>321,212.24</u>	\$ 338,472.96
4.	Total completed and stored to date:	\$ <u>332,581.96</u>	\$ 338,472.96
5.	Total completed and stored to date prior to C.O. Approval:	\$ _____	
6.	Difference/Change Order Amount(s)(5 MINUS 4):	\$ _____	
7.	Retainage Line 5. (per Agreement)	\$ _____	
	<u>0%</u> % of completed Work:	\$ <u>\$0.00</u>	
	% of stored material:	\$ _____	
	Total Retainage	\$ <u>\$ 0.00</u>	
8.	Total completed and stored to date less retainage (4 minus 5)	\$ <u>\$ 338,472.96</u>	
9.	Less previous Application for Payments:	\$ <u>\$ 222,569.15</u>	
10.	DUE THIS APPLICATION (8 MINUS 9):	\$ <u>\$ 115,903.81</u>	

Accompanying Documentation:

AWS

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment number 1 through _____ inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 8-7-2024CJP Excavating LLC
ContractorBy: [Signature]
Contractor's Authorized Representative

#13-24 Yard Waste Site Sand Filter (#8926127)

Payment Applications

Owner: Watertown WI, City of

Base Bid A: Yard Waste Sand Filter

Item Code	Item Description	UofM	Quantity	Contract		Payment #1		Payment #2		Payment #3		Total	
				Unit Price	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost	Unit Price	Cost
1A	15 inch RCP Class IV Culvert	L.F.	139	\$55.00	\$7,645.00	139	\$7,645.00		\$0.00		\$0.00	139	\$7,645.00
2A	14 inch x 23 inch HERCP Class IV Culvert	L.F.	25	\$106.00	\$2,650.00		\$0.00		\$0.00	25	\$2,650.00	25	\$2,650.00
3A	12 inch PVC Storm Sewer	L.F.	27	\$49.75	\$1,343.25	27	\$1,343.25		\$0.00		\$0.00	27	\$1,343.25
4A	6 inch perforated underdrain with gravel	L.F.	256	\$23.00	\$5,888.00		\$0.00		\$0.00	256	\$5,888.00	256	\$5,888.00
5A	12 inch standpipe	EA.	0	\$290.00	\$0.00		\$0.00		\$0.00		\$0.00	0	\$0.00
6A	12 inch CMP Endwall	EA.	1	\$250.00	\$250.00	1	\$250.00		\$0.00		\$0.00	1	\$250.00
7A	15 inch RCP Endwall	EA.	4	\$1,100.00	\$4,400.00	4	\$4,400.00		\$0.00		\$0.00	4	\$4,400.00
8A	14 inch x 23 inch HERCP Endwall	EA.	2	\$1,150.00	\$2,300.00	2	\$2,300.00		\$0.00		\$0.00	2	\$2,300.00
9A	21 inch RCP Endwall	EA.	1	\$1,100.00	\$1,100.00	1	\$1,100.00		\$0.00		\$0.00	1	\$1,100.00
10A	Cleanout	EA.	1	\$100.00	\$100.00		\$0.00		\$0.00	1	\$100.00	1	\$100.00
11A	Sand Filter Excavation	C.Y.	2666	\$14.00	\$37,324.00	2,666	\$37,324.00		\$0.00		\$0.00	2,666	\$37,324.00
12A	Planting Soil Layer	C.Y.	995	\$35.00	\$34,825.00		\$0.00		\$0.00	995	\$34,825.00	995	\$34,825.00
13A	Remove Poor Soil and Replace with 2 foot Clay Liner	S.Y.	0	\$48.22	\$0.00		\$0.00		\$0.00		\$0.00	0	\$0.00
14A	Geotechnical Engineer and Letter of Certification for Clay Liner	L.S.	0	\$5,000.00	\$0.00		\$0.00		\$0.00		\$0.00	0	\$0.00
15A	Ditching	L.F	1150	\$2.37	\$2,725.50		\$0.00	1,150	\$2,725.50		\$0.00	1,150	\$2,725.50
16A	Install Berm	L.F	1210	\$8.64	\$10,454.40		\$0.00	1,210	\$10,454.40		\$0.00	1,210	\$10,454.40
17A	Double-shredded hardwood mulch	S.Y.	1986	\$4.50	\$8,937.00		\$0.00		\$0.00	1,986	\$8,937.00	1,986	\$8,937.00
18A	Remove Existing Culvert	EA.	1	\$300.00	\$300.00	1	\$300.00		\$0.00		\$0.00	1	\$300.00
19A	Remove and re-install Sign	EA.	2	\$225.00	\$450.00		\$0.00		\$0.00	2	\$450.00	2	\$450.00
20A	Medium Riprap	C.Y.	33.75	\$75.20	\$2,538.00		\$0.00		\$0.00	33.75	\$2,538.00	33.75	\$2,538.00
21A	Trackout Control	EA.	1	\$1,000.00	\$1,000.00		\$0.00	1	\$1,000.00		\$0.00	1	\$1,000.00
22A	Silt Fence	L.F.	900	\$2.25	\$2,025.00	900	\$2,025.00		\$0.00		\$0.00	900	\$2,025.00
23A	Ditch Check	EA.	6	\$175.00	\$1,050.00		\$0.00	3	\$525.00	3	\$525.00	6	\$1,050.00
24A	Dewatering	L.S.	1	\$400.00	\$400.00	1	\$400.00		\$0.00		\$0.00	1	\$400.00
25A	Erosion Mat, Class I Type B	S.Y.	260	\$2.30	\$598.00		\$0.00		\$0.00	260	\$598.00	260	\$598.00
26A	1-1/4 inch Base Aggregate Dense	C.Y.	3555.02	\$26.10	\$92,786.02		\$0.00	3,058.29	\$79,821.37	496.73	\$12,964.65	3,555.02	\$92,786.02
27A	Grass Restoration (4 inches of topsoil, seed, fertilizer and mulch)	S.Y.	4135	\$8.74	\$36,139.90		\$0.00		\$0.00	4,135	\$36,139.90	4,135	\$36,139.90
28A	Furnish and Install Sand Filter Plants	S.Y.	1986	\$0.86	\$1,707.96		\$0.00		\$0.00	1,986	\$1,707.96	1,986	\$1,707.96
1B	Geosynthetic Liner (minimum 60 mils, double textured)	L.S.	1	\$56,605.00	\$56,605.00		\$0.00	1	\$56,605.00		\$0.00	1	\$56,605.00
CO1.1	6 inch perforated underdrain with gravel	L.F.	512	\$23.00	\$11,776.00		\$0.00	512	\$11,776.00		\$0.00	512	\$11,776.00
CO1.2	Cleanout	EA.	2	\$100.00	\$200.00		\$0.00		\$0.00	2	\$200.00	2	\$200.00
CO1.3	Nyoplast Structure	EA.	1	\$2,384.33	\$2,384.33		\$0.00	1	\$2,384.33		\$0.00	1	\$2,384.33
CO1.4	Trash Guard	L.S.	1	\$325.00	\$325.00		\$0.00		\$0.00	1	\$325.00	1	\$325.00
CO2.1	Excavation and Remove Topsoil	L.S.	1	\$8,245.60	\$8,245.60		\$0.00	1	\$8,245.60		\$0.00	1	\$8,245.60
Completed to Date				\$338,472.96		\$57,087.25		\$173,537.20		\$107,848.51		\$338,472.96	

Retainage: \$0.00

Previous Applications: \$222,569.15

Total Payment: \$115,903.81

