

Engineering Division of the Public Works Department

To: Alderperson Board and Commission Members

From: Andrew M. Beyer, P.E.

Date: October 2, 2024

Subject: Public Works Commission Meeting of October 8, 2024

Background

Agenda Item:

Review and take possible action: Sidewalk repair order for 200 S. Third St.

BACKGROUND:

The Sidewalk Repair Notice for 200 S. Third Street was prepared due to the sidewalk being removed for repair of a “private side” water service repair and has yet to be replaced.

Site Address	Estimated cost not to exceed
200 S. Third St.	\$1,003.28

A repair inspection report for the property with detailed estimate of cost to repair sidewalk and photos are attached. Property owners who receive sidewalk repair notices have three options on how to move forward with the repair:

1. City contractor to complete repair. Property owner is invoiced following completion.
2. Property owner can hire their own contractor to replace sidewalk to city specifications.
3. Property owner can replace sidewalk to city specifications.

The Engineering Division is seeking approval to send the Sidewalk Repair Notice letter via certified mail per Wisconsin State Statute noticing the property owners to repair sidewalk.

Attachment:

200 S. Third Street Repair Notice

Budget Goal

This aligns with Budget Goal #5.

Financial Impact

If the City performs the work under the annual sidewalk program, there are sufficient funds in the 2024 budget to cover the costs if the work is performed under the City's contract.

Recommendation

Understanding that there is sufficient funding for the City's contractor to perform the work, if that is the option the property owner takes, Engineering Division recommends the Public Works Commission approve 1408 Duffy Street and 716 S. Twelfth Street property owners be sent letters to repair their respective sidewalks.

2024 Operational Goals

1. Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety and compliance
2. Supports employee retention and growth, and also works to address critical staffing areas
3. Invests in the assessment, strategic planning and maintenance of our city buildings
4. Promotes and fosters innovative approaches for community development and growth
5. Maintains a safe and healthy community, and expands community education on safety and health