

Engineering Division of the Public Works Department

To: Alderperson Board and Commission Members
From: Andrew M. Beyer, P.E.
Date: October 3, 2024
Subject: Public Works Commission Meeting of October 8, 2024

Background

Review and take possible action: Award 2028 Main Street Water & Sanitary Sewer Design Project to Robert E. Lee & Associates, Inc for \$57,200

The Public Works Department is seeking approval to award design of the City of Watertown's Water Main, Sanitary Sewer, and Water & Sanitary Sewer Later Replacement for 2028 WisDOT Main Street Project to Robert E. Lee & Associates for \$57,200.00.

The Public Works Department prepared a request for proposals for the above-mentioned project in August. Proposals were due September 13th. Ten Proposals were received. The Public Works Department review team conducted interviews with the top five ranked firms. Robert E. Lee & Associates ranked highest among ranked firms.

WisDOT is requiring the City to have 60% preliminary water and/or sanitary sewer improvement plans and specifications submitted to them by April 1, 2025.

The following accounts will be used to fund the design project:

Water Capital Account: 03-99-99-99

Wastewater Sewer Rehab Account: 02-97-30-11

Budget Goal

1. Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety and compliance
4. Promotes and fosters innovative approaches for community development and growth

Financial Impact

Funding for this project comes from:

Water Capital Account: 03-99-99-99

Wastewater Sewer Rehab Account: 02-97-30-11

Recommendation

Approve awarding the 2028 Main Street Water & Sanitary Sewer Design Project to Robert E. Lee & Associates for \$57,200.00.

2024 Operational Goals

1. Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety and compliance
4. Promotes and fosters innovative approaches for community development and growth

Enclosed: Robert E. Lee & Associates Proposal