

FINANCE COMMITTEE

5:30 pm, May 23, 2022

The Finance Committee met on the above date and time. The following members were present: Alderpersons Davis, Bartz, Lampe, and Ruetten. Also present: Finance Director Mark Stevens, Assistant Engineer Andrew Beyer, Assistant Police Chief Ben Olsen, and Water Dept Manager Pete Hartz (via phone).

NOTE: Items below are listed in order of the agenda but may not be the order by which they were taken up at the Finance meeting.

1. **Call to order:** Alderperson Ruetten called the meeting to order at 5:30 p.m.
2. **Review and approve:** Minutes from May 9, 2022. Ald. Bartz moved to approve, seconded by Ald. Davis, and carried by unanimous voice vote.
3. **Review and take possible action:** submittal of Transportation Alternatives Program (TAP) Grant application for City-wide Bike and Pedestrian Network Master Plan. Andrew Beyer presented a request to submit a grant application to create a plan to evaluate the current bicycle and pedestrian path segments that exist in the City. The study is estimated to cost \$100,000, with the City's responsibility for 20% of the cost. The work is anticipated to be completed in 2023. This grant is a reimbursement grant requiring the City to pay the consultant fees and submit request for reimbursement. Ald. Lampe moved to approve, seconded by Ald. Davis, and carried by a unanimous voice vote.
4. **Review and take possible action:** submittal of Transportation Alternatives Program (TAP) Grant application for Tivoli Island Bridge Rehabilitation Study. The Tivoli Island bridge is the only intact two-span bowstring truss anywhere in Wisconsin. An inspection in 2018 revealed repair work is needed to the pier and abutments. Andrew Beyer indicated that the Engineering Dept. is seeking approval to apply for a grant to designate the historical nature of the bridge and determine the repair/restoration work needed. If designated as a registered historical site, an array of funding opportunities is possible, but with stipulation of approved maintenance requirements. This grant is a reimbursement grant requiring the City to pay the consultant fees and submit request for reimbursement. Ald. Davis moved to approve, seconded by Ald. Bartz, and carried by a unanimous voice vote.
5. **Review and take action:** hire Timothy Hayden as a Water Systems Assistant Manager at Grade O, Step 3 (\$38.70/hr.), and permission to offer to alternative candidates if necessary. Ald. Ruetten moved to approve, seconded by Ald. Davis, carried by a unanimous voice vote.
6. **Review and take action:** adjust pay step for Water Department employee, Aaron Giles, from Grade I, Step 2 (\$25.76/hr.) to Grade I, Step 4 (\$27.19/hr.) retroactive to April 21, 2022. Pete Hartz indicated Mr. Giles has successfully completed two certification tests, an increment of one step for each test. Ald. Lampe moved to approve, seconded by Ald. Bartz, and carried by a unanimous voice vote.
7. **Review and take action:** hire Erin Hanus as a Telecommunicator for the Dispatch Center at Grade H, Step 1 (\$23.12/hr.), and permission to offer to alternative candidates if necessary. Ald. Davis moved to approve, seconded by Ald. Bartz, and carried by a unanimous voice vote.
8. **Review and take action:** hire Megan Staab as a part-time Telecommunicator for the Dispatch Center at Grade H, Step 2 (\$23.78/hr.), and permission to offer to alternative candidates if necessary. Ben Olsen indicated that Ms. Staab has over ten years of law enforcement experience. Ald. Bartz moved to approve, seconded by Ald. Davis, and carried by a unanimous voice vote.
9. **Adjournment.** Ald. Lampe moved to approve, seconded by Ald. Bartz, and carried by a unanimous voice vote at 5:47 p.m.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.