

RE: August 13, 2024 Bicycle and Pedestrian Path Plan Task Force Meeting in Room 2044
@ 4:30 p.m. Meeting Minutes

Bicycle, Pedestrian Path Task Force Room 0041

August 13, 2024, 4:30 – 5:30 PM (America/Chicago)

Present: Andrew Beyer, Kristine Butteris, Joe Kallas, Rod Laudenslager, Carol Quest, Fred Smith, Eric Schmid, Maureen McBroom

Agenda Items:

1. Call to Order Andrew Called to order at 4:40 pm
2. Review and take possible action: Motion to approve minutes of May 14, 2024 meeting and forward to the Public Works Commission for review and acknowledgement
Motion: Kallas
Second: Laudenslager
Passed Unanimously
3. TAP Grant Update: City-Wide Bicycle and Pedestrian Master Plan RFP Results and Summary: Second RFP resulted in 2 proposals; City in contract negotiations with selected consultant and WisDOT, using WisDOT's three-party contract process. Project is anticipated to start in late fall.

The Community Engagement portion of the project will seek feedback from the public, this task force, and other stakeholders. The task force provided the following suggestions & locations for the Community Engagement portion of the project:

- Tour de Goose – April/June
- Concerts or Thursday night markets at Town Square – May/June
- Interurban Trail Rides
- Jefferson County Parks: Jefferson to Fort Atkinson Light up the Night Ride – September
- Children's Fair -school district event – Spring
- Bike Rodeo – June
- YMCA events

Stakeholders may include employers, such as TREK (many TREK employees live in Watertown).

Bike & Pedestrian Plan will take into account new developments, including Rock River Ridge, the Fire Station, etc.

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4. Update: S. First Street and Western Avenue project: Project area scheduled for construction in 2025 is S. First Street between Milwaukee Street and Western Avenue, and Western Avenue from S. First Street to S. Third Street. Proposed project improvements include on-street bike lane improvements, lane makings, crosswalk, signage, etc. Glacial River Trail runs through this project area. A detour will be in place during construction. No comments from Task Force.
5. TAP Grant Update: S. Church Street Shared-use Path: City received grant award for construction of a shared-use path along S. Church Street, between Jefferson Road and Air Park Drive. Next steps: City staff to post a Request for Proposals (RFP) for design services in 2025.
6. TAP Grant Update: Tivoli Island Historic Bridge Study: RFP resulted in two proposals; both exceed the budgeted project amount. Working with WisDOT on options.
7. Review and discuss: Future agenda items
Next meeting vote on Chair and Recording secretary.
Updates on items from today.
8. Review 2024 meeting schedule
Tuesday, November 12, 2024
9. Adjourn
Motion: Laudenslager
Second: Schmid
Passed Unanimously