



## **LICENSING BOARD MEETING MINUTES**

**WEDNESDAY, JULY 31, 2024 AT 4:45 PM**

**WATERTOWN MUNICIPAL - 106 JONES STREET, WATERTOWN, WI 53094 ROOM 0041**

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The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via Zoom. The following members were present: Ald. Smith (acting chair), Ald. Blanke, Erin Schroeder, and Cheri Martin. Absent was Mayor McFarland. Staff present were: Police Chief David Brower, City Attorney Steven Chesebro, and Deputy Treasurer/Clerk Sheri Rohr. Other members of the public were also present.

**1. CALL TO ORDER** Ald. Smith called the meeting to order at 4:46 pm.

**2. REVIEW AND APPROVE MINUTES**

- A. Martin made a motion to approve the Licensing Board minutes from July 10, 2024, seconded by Ald. Blanke and carried by unanimous voice vote.

**3. BUSINESS**

- A. Ald. Blanke made a motion to approve the application for a "Class B" Malt and Liquor License from Gasthaus Watertown LLC DBA Gasthaus (Jessica Vick, Agent) located at 1500 Bridge St for licensing year July 1, 2024 – June 30, 2025 (former Gasthaus LLC) conditional on current issued license to Gasthaus LLC being surrendered and an approved Health inspection. License recommended for approval with a start date on or before September 1, 2024, dependent on receipt of an updated lease document indicating Gasthaus Watertown LLC has control of the premise on that date. Motion seconded by Martin and carried by unanimous voice vote.
- B. Martin made a motion to approve the application for Temporary Premises Amendment application by Karah Pugh for Local Waters, 109 S Third St, for Blocktoberfest on Saturday, September 21, 2024 during the hours of 3:00 pm – 10:00 pm. Schroeder requested to amend the motion to be conditional on the Board providing an outside sales area exemption for the premises, the outside exits being monitored by security on staff, and Public Safety & Welfare's approval of the event. Martin accepted the friendly motion amendment. Motion seconded by Martin and carried by unanimous voice vote.

**4. REPORTS**

- A. The Special Events List was presented.
- B. The Monthly Police Report was presented.

**5. ADJOURNMENT** Martin made a motion to adjourn at 5:14 pm, seconded by Schroeder and carried by unanimous voice vote.

Respectfully submitted,

Sheri Rohr, Deputy Treasurer/Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.