



Watertown Fire Department

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MEMO

TO: Finance Committee
FROM: Fire Chief Travis Teesch
DATE: July 10, 2023
RE: FIRE STATION UPDATE: RFP for Construction Management Services Fire Station Project

In February 2023 the City of Watertown contracted with Short Elliott Hendrickson Inc. (SEH) for Architect/Engineer (A/E) services for the design of its new Fire Station.

Since that time, we have been working on design programming for the fire station. That work is now completed, and efforts have shifted to creating construction documents. With this important milestone comes the need for us to seek RFP's for Construction Management Services. The value of working with a CM far outweighs the cost. For a project our size the expected cost for a CM is typically 3% – 5% of construction costs.

In return, the CM can help control project costs by assisting the design team with project coordination, preliminary cost estimating, finding potential bidders that are qualified to do the work, and value engineering.

Hiring a CM at this point in our project brings the advantage of cost control while maintaining a high-quality product. In addition, it provides a link between architects, engineers, and contractors while protecting the city's interests by ensuring the project is completed on schedule and under budget.