



FINANCE COMMITTEE MEETING MINUTES

MONDAY, MAY 08, 2023, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Mark Stevens, Attorney Steven Chesebro, Streets Operations Manager Stacy Winkelman, Chief Robert Kaminski, Lisa Schwartz, Jon Lange (YMCA)

Video participant: Public Works Director Jaynellen Holloway

1. **Call to order.** Mayor McFarland called the meeting to order at 5:30 p.m.
2. Minutes from the **meeting of April 24** were presented. Ald Lampe moved, seconded by Ald Davis, to approve. Approved by voice vote.
3. The Parks, Recreation & Forestry director is requesting that **Peter Seibel be hired as Parks General Laborer** at Grade F Step 2 [\$20.11/hr]. Ald. Bartz made the motion, supported by Ald Moldenhauer, to approve as presented; all voted to approve the motion.
4. The Street Division Operations Manager is requesting to hire **Christopher LaCombe as Solid Waste Foreman** at Grade H Step 5 [\$26.15/hr]. Ald. Davis made the motion, seconded by Ald. Moldenhauer, to approve as presented; all voted to approve this hire.
5. Ms. Winkelman presented a memo of explanation that, due to a recent promotion within the Street Department, she is recommending **two employees have pay adjustments**:
 - a. **Keith Rein**: move from Grade H Step 3 [\$24.81/hr] to G/S H4 [\$25.48/hr]
 - b. **Lukas Saeger**: move from Grade H Step 2 [\$24.13] to G/S H3 [\$24.81/hr]A motion was made by Ald. Lampe, seconded by Ald. Bartz, to approve as presented with a retroactive date of May 3 to coincide with the start date of the recent promotion. All approved.
6. Lisa Schwartz presented an **update for the employee handbook**:
 - a. **Addition of mental health** (with inclusion of definition) to workplace safety inclusionA motion was offered by Ald. Davis, supported by Ald. Lampe, to approve as presented, and the committee approved via unanimous voice vote.
7. Attorney Chesebro presented an amendment to the **MOU between the City and Local 877 Firefighters Union** that clarifies the **vacation calculation and award process**. Ald. Lampe made the motion to approve to be retroactive to January 1, 2023 and that the changes be incorporated into the Collective Bargaining Agreement when it is renegotiated. This was seconded by Ald. Moldenhauer, and approved by unanimous voice vote.
8. The City Clerk has requested a resolution be recommended to the Council that designates the **Watertown Daily Times as the official city newspaper** until the third Tuesday of May 2024. Ald. Moldenhauer made this motion, supported by Ald. Davis, and all approved by voice vote.
9. Mayor McFarland described how the **allocation of \$400,000 ARPA funding towards addressing childcare needs** would aid in higher rates of pay for childcare employees, provide greater access to newborn/toddler care, and model an employer sponsored partial funding. An **agreement draft between City of Watertown and Watertown Area YMCA** was presented to lay out parameters

and expectations of the creation of a restricted fund at the Y. Questions were raised possible missing language that explains the Y's role as a manager of these funds for both its own use, but also other childcare facilities that work to meet the same parameters. A motion to table approval of the agreement until further clarifications can be added was made by Ald. Davis, supported by Ald. Moldenhauer. The motion carried on a 3/2 voice vote.

10. Ald. Bartz moved, seconded by Ald. Lampe, to move to **closed session** under Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (**100 Western Ave., Watertown, WI 53094**). All elected to approve this motion via roll call vote.
11. The finance committee reconvened to open session.
12. Adjournment. Ald. Lamp moved to approve adjournment at 6:25, seconded by Ald. Davis, and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.