

**PUBLIC WORKS COMMISSION MEETING AGENDA
TUESDAY, MAY 23, 2023 AT 5:30 PM**

Commission members present: Alders Bartz, Smith, Wetzel and Comm'r Thompson
City employees present:
Public Works Director/City Engineer Jaynellen Holloway
Assistant City Engineer Andrew Beyer
Engineering Project Manager Ritchie Piltz

1. CALL TO ORDER

Meeting called to order at 5:32 p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

NONE

3. REVIEW AND APPROVE MINUTES

Public Works Commission meeting minutes from May 9, 2023

Motion to approve Ald. Bartz

2nd Ald. Smith

Motion carried by unanimous voice vote

4. BUSINESS

D. (Moved to beginning as citizens were present to speak)

Review and discuss: additional 2023 street resurfacing

BACKGROUND:

In discussions with the City's Finance Department, additional funding is available for street resurfacing in the Annual Street Reserve Account due to favorable 2023 bids, and carryover funding. Conservatively, about \$450,000 is available for additional resurfacing projects. Good resurfacing candidates have water main in good condition, good drainage, curb and gutter in good condition, pavement condition just beyond point of seal coat, and good base material. Below is a list of potential resurfacing candidates to add to this year's contract. Cost estimates are approximate and will be refined following discussion. Engineering is proposing to take Commission input and come back to the Commission for change order approval.

Project	LF	Cost	Paser rating
N. Fourth Street - STH 16 to Carl Schurz Dr.	320	\$23,911	5
<i>*Crestview Drive - Benton St. to Bittersweet Ln.</i>	2465	\$184,191	3-5
<i>*Meadowbrook Dr. - N. 4th St to Memorial Dr</i>	2424	\$181,127	3-6
<i>Oakwood Lane - Maple Crest Ln. to Deer Tr.</i>	1100	\$82,195	5
<i>Oakwood Lane - Bittersweet Ln. to Milford St.</i>	930	\$69,492	3-4
<i>*Liberty Lane - South St. to Termini</i>	820	\$61,272	2
<i>*Woodbridge Trail - Crestview Dr. to Briar Ct.</i>	1260	\$94,150	3-4
<i>*Fieldcrest Court - Woodbridge Ct. to Termini</i>	575	\$42,965	3
<i>*Sunnyfield Court - Elm St. to Termini</i>	800	\$59,778	2
<i>*Colonial Drive - Welsh Rd. to Votech Dr.</i>	1320	\$98,634	3-4

Bold indicates arterial street w/high traffic count

Italics Indicates Residential collector w/moderate traffic count

*indicates resident requested street repair

Four residents addressed the commission concerning the condition of the streets in front of their respective houses.

Andrew Beyer presented that the cost would be closer to \$350,000.

Ald. Smith commended Engineering for their initiative in bringing this so quickly to the Commission's attention and stated that he is in full support of helping these citizens and their request.

Ald Bartz shared his complete support of Ald Smith's comments

The Commission proposed that the last five streets (above) be completed this year. This includes the following: Liberty Lane, Woodbridge Trail, Fieldcrest Court, Sunnyfield Court and Colonial Drive.

Andrew Beyer stated that Engineering will take input given by the Commission and come back to the June 13 Public Works meeting for change order approval.

A. Review and take possible action: Review preliminary assessment report and set public hearing for the Edgewater Court curb and gutter replacement assessment

Background

The property owners of 904 Edgewater Court had previously petitioned the City to replace settled curb and gutter in 2022. The project was bid in 2023 as an alternate and was awarded to the contractor.

Approximately 86' of curb and gutter in need of replacement fronting 904 Edgewater Court. The scope of the curb and gutter replacement project would also include pavement restoration and driveway restoration. State Statute dictates the curb and gutter to be a "special assessment" if the City requires either partial or full reimbursement. City policy currently is a one half/one half cost share between the City (1/2) and the property owner (1/2) for resident-requested curb and gutter replacement projects. Part of the special assessment process is to hold a public hearing at City Council to receive public comment. Engineering is seeking approval to set a public hearing for the Edgewater Court Curb and Gutter Replacement Project for Tuesday, June 20, 2023.

In 2018 the street was redone however, the curb and gutter were not as it was deemed there was no need. Shortly thereafter the said curb and gutter at his address began to deteriorate. Because of this

Motion by Ald Smith to waive the assessment process and include this in the project set forth and added the following ammendment: acknowledging that the City will make a one time repair until the next street repair project. (A letter will be sent to the property owners). Ald Smith will provide the current owners name to Engineering.

2nd Ald Bartz

Motion carried by unanimous voice vote

B. Review and take possible action: Approve Change Order No. 1/Final for 2023 Crack Sealing Contract #2-23 with Thunder Road, LLC to final contract price of \$89,413.75

BACKGROUND:

The City's 2023 crack sealing contractor, Thunder Road, has completed scheduled work. Change Order No. 1 increases the contract price by \$13,965.25 to a final contract price of \$89,413.75 to reflect additional flex patch work completed at the Watertown Municipal Airport runway and reflect final crack sealing quantities completed by Thunder Road. The added work at the Airport was accounted for in the 2023 Capital Improvement Program Budget and there is adequate funding available in the Seal Coat Reserve account for said change order.

Motion to approve change order No. 1/Final for 2023 Crack Sealing Contract #2-23 with Thunder Road, LLC to final contract price of 89,413.75. made by Ald Smith

2nd Comm'r Thompson

Motion carried by unanimous voice vote

C. Review and take possible action: Sidewalk repair orders for 802 N Church St, 806 N Church St, 812 N Church St, 815 N Church St, 818 N Church St, 821 N Church St, 824 N Church St, and 919 Harvey Ave

BACKGROUND:

The Engineering Division received sidewalk complaints regarding sidewalk condition at the following property addresses:

Site Address	Estimated cost not to exceed
802 N Church St	\$433.50
806 N Church St	\$910.35
812 N Church St	\$867.00
815 N Church St	\$2670.36
818 N Church St	\$850.00
821 N Church St	\$3366.00
824 N Church St	\$425.00
919 Harvey Ave	\$7303.20

Engineering is seeking approval to send letters via certified mail per Wisconsin State Statute noticing property owners to repair sidewalk.

Motion to approve Engineering to send letters via certified mail per Wisconsin State Statute noticing property owners of repairs Comm'r Thompson

2nd Ald Bartz

Carried by unanimous voice vote

5. ADJOURNMENT

Motion to approve Ald Bartz

2nd Ald Smith

Carried by unanimous voice vote

Meeting adjourned at 6:29 p.m.

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.