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MEMO

To: City of Watertown Common Council

From: Brian Zirbes, Zoning Administrator

Date: August 6th, 2024

RE: Greemar LLC Annexation

The purpose of this memo is to provide some additional information on the Greemar LLC annexation request and the way it is scheduled on the Common Council agenda. The annexation request went before the Plan Commission on June 24th, 2024, where it received a positive recommendation on the annexation and a request to hold a public hearing before the Common Council. Per Wisconsin State Statute § 66.0217(2) this type of annexation is not required to hold a public hearing, but it was decided that it would be in the public interest to do so. Therefore, a public hearing is scheduled at the August 6th Common Council meeting regarding the Greemar LLC annexation to gather public input for the Common Council to consider prior to the first reading of the annexation ordinance. Input gathered at this public hearing is solely for the benefit of the Common Council and does not need to go back to the Plan Commission for consideration.

Sincerely,
Brian Zirbes

Zoning and Floodplain Administrator
Building, Safety and Zoning