

**Watertown Senior Center
Advisory Board Minutes
December 20, 2022**

1. Call to Order

The Senior Center Advisory Board met in person on December 20, 2022, at 9:00 am. The meeting was called to order by board President Phyllis Krahn. Present: Phyllis Krahn, Beth Beckett, Becky Shult, Kerry Kneser, Justin Munzel, and Teddi Flahive. Also present was: Andrea Draeger. Not present: Kimberly Henze.

2. Review and Approve the August and October Minutes

Phyllis Krahn motioned to approve the August and October minutes. Becky Shult seconded. Motion carried.

3. Review and Approve the Monthly Financial Report

Beth Beckett motioned to approve the financial report. Becky Shult seconded. Motion carried.

4. Citizens to be Heard

None

5. Business

None

6. Chairperson's Committee Report

a. Update Fundraising Committee on Current Efforts

At the end of January, the center will hold a soup fundraiser. More details will be in the January newsletter. Card sales have been high. Bake sale was successful, but perhaps not as much as in the past.

b. Update Membership Committee on Current Memberships and Renewals

More renewals are coming in as well as new members. Questions were raised about how we can engage more new members at the center.

c. Update Community Services Committee on Projects/Efforts

The center is partnering with Channel 15 for their Fund & Food Drive to benefit Second Harvest Foodbank of Southern Wisconsin. The food donation barrel was picked up on December 6. Questions were raised regarding potential new projects the center can support.

d. Update Program Committee on Program Attendance & New Programs

The center needs to build up its volunteer base.

Questions were raised about what members are interested in doing. A survey is needed to find out as well as potential focus groups. More trips may be of interest if they are lower cost.

The holiday party was very successful and sold out before the event. Tony Rocker was very popular and will have him back again in the future.

Looking at 2023 future programs...Wildlife in Need, Grandparents Day, and holding "theme" days.

7. Director's Report

- a. Update on By-Laws and Policies
Andrea Draeger is working with the city attorney, Steven Chesebro, on updating the by-laws and policies.
- b. Update in facility rental fees
The rental application may be updated in the near future.
- c. Update on Upcoming Events
Hold a Soup Day fundraiser in January. Upcoming 2023 special days could be Valentine's Day and St. Patrick's Day.
- d. Update on January Meetings
Andrea will look to meet with each committee chair in the next couple of months to review roles and responsibilities.

8. Adjournment

Next meeting is scheduled for Tuesday, February 21 at 9:00 am. Phyllis Krahn motioned to adjourn. Becky Shult seconded. Motion carried.