



FINANCE COMMITTEE MEETING MINUTES

MONDAY, FEBRUARY 09, 2026 AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS, 106 JONES STREET, WATERTOWN, WI 53094

Finance Committee members present: Mayor Stocks, Alderpersons Berg, Davis, Lampe, and Smith

Others present: Finance Director Stevens, Public Health Director Quest

1. Mayor Stocks called the meeting to order at 5:36 p.m.
2. Ald. Smith moved, supported by Ald. Berg, to approve the Finance Committee minutes from January 26 and February 3. Unanimously approved.
3. The Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) was approved to **update ATCP 72 (Hotels, Motels, Tourist Rooming Houses) fees and update its license categories**. Public Health Director Quest, with positive recommendation from the Health Board, is requesting approval to update the Watertown fees effective April 1, as cited in ATCP 72.

There are also changes impacting **recreational water facilities** effective July 1 when a monthly chemistry inspection requires a closing due to a chemistry violation. The Health Department is recommending following the ATCP 76.14 quality standards.

Ald. Davis moved to approve both changes, seconded by Ald. Lampe, and unanimously approved.

4. Mr. Stevens had provided a memo of explanation for the **Municipal Building's recent failures evidenced in the boiler heating system** of the facility. The system is operating on borrowed time. The approved 2026 capital improvements budget includes \$652,426 for City Hall improvements which will allow the funding for this purchase. City staff has worked to find HVAC engineering firms that are immediately able to provide design and bid-ready construction documents. Ald. Smith moved, supported by Ald. Berg, moved to authorize City staff to solicit and contract with a qualified engineering firm for design and related professional services for the boiler plant replacement project, waiving the low-bid procurement requirement due to the urgent need to protect City facilities and maintain uninterrupted operations. Unanimously approved. Unless the second boiler were to fail during the heating season, the low-bid procurement requirement will continue to apply for the boiler system replacement.
5. Ald. Davis, seconded by Ald. Berg, moved to adjourn the Finance Committee at 6:02 p.m., and was carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.