

Common Council Minutes

August 16, 2022

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, August 16, 2022. This meeting was open for attendance in the council chambers as well as virtually.

ROLL CALL

Roll call indicated the following Alderpersons present: Ald. Davis, Lampe, Ruetten, Bartz, Smith, Wetzel and Romlein. Absent was Ald. Licht and Schmid. City staff present were City Attorney Steven T. Chesebro, Deputy Fire Chief Rauterberg, Police Chief Robert Kaminski, Finance Director Mark Stevens, Zoning Administrator Jacob Maas, Fire Chief Travis Teesh, Health Officer Carol Quest, Zoning Administrator Jacob Maas, Assistant Police Chief Ben Olson and virtually attending were Assistant Engineer Andrew Beyer, Strategic Development Alex Allon, and from the media department Lisa Famularo.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American Flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, August 2, 2022. There being none, the minutes were accepted as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

None.

PUBLIC HEARING

Mayor McFarland opened the public hearing at 7:02 p.m. for The City of Watertown Plan Commission, pursuant to Section § 550-141B(2), recommending the rezone of 1611 East Main Street from Single-Family Residential (SR-4) Zoning District to Planned Office and Institutional (PO) Zoning District. 1611 East Main Street was erroneously zoned to the Single-Family Residential Zoning District during the June 17, 2003 adoption of the City of Watertown's Zoning Code. There being no public comment, Mayor McFarland closed the public hearing at 7:03 p.m.

Mayor McFarland opened the public hearing at 7:03 p.m. for 1020 East Main, LLC (James D. Strong, Registered Agent & Property Owner) proposing a Planned Unit Development – General Development Plan (GDP) located at 1018 East Main Street. 1020 East Main, LLC is proposing to develop an Outdoor Display land use for an extension of the automotive dealership located at 1020 East Main Street. There be no public comment, Mayor McFarland closed the public hearing at 7:03 p.m.

Mayor McFarland opened the public hearing at 7:03 p.m. for the proposed ordinance to amend the Outdoor Commercial Entertainment land use activity areas to be setback 75 feet from a residentially zoned property in General Business and Rural Holding Zoning Districts. Currently the setback to a residentially zoned property in a General Business or Rural Holding Zoning District is 300 feet. There be no public comment, Mayor McFarland closed the public hearing at 7:04 p.m.

COMMUNICATIONS & RECOMMENDATIONS

Town Square Update, TDS Information, and FY23 Budget Timeline were discussed.

COMMITTEE REPORTS

(Complete minutes are open for public inspection in the Finance Department.)

The following reports were received and filed: Senior Center minutes from June 15, 2022, Police and Fire Commission minutes from June 15, 2022, Finance Committee minutes from July 11, 2022, Tourism meeting minutes from July 14, 2022, Finance Committee minutes from July 19, 2022, Plan Commission minutes from July 25, 2022, Public Safety and Welfare minutes from August 3, 2022, Plan Commission minutes from August 8, 2022, Public Works Commission meeting minutes from August 8, 2022

NEW BUSINESS

Ald. Smith moved to approve the committee appointments of Jim Braughler to the Housing Authority for a second five-year term ending August 2027, Anthony Rauterberg to the Family Center Board for a second one-year term ending August 2023, Carol Quest to the Family Center Board for a twenty second one-year term ending August 2023, Laci Cummings for a third one-year term ending August 2023, and Park and Recreation director Kristine Butteris to the Tourism Commission, seconded by Ald. Davis and carried by unanimous voice vote.

Ald. Romlein moved to convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Assignment and Assumption of Substitute Development Agreement), seconded by Ald. Wetzel and carried by roll call vote: Yes-7; No-0; Abstain-0.

Ald. Ruetten moved to reconvene into open session, seconded by Ald. Bartz and carried by roll call vote: Yes-7; No-0; Abstain-0.

ACCOUNTS PAYABLE

(Complete listing of accounts payable is open for public inspection the Finance Department.)

Certified accounts were presented. Ald. Romlein moved to pay all certified accounts, seconded by Ald. Wetzel and carried by roll call vote: Yes-7; No-0; Abstain-0.

MISCELLANEOUS BUSINESS

Cash and Investments - July 31, 2022

LICENSES:

Ald. Bartz moved to approve the application for "Class A" Retail License for the Sale of Fermented Malt Beverages and/or Intoxicating Liquor from Pine Hill Farm Wellness LLC, DBA Pine Hill Farm 200 W. Main Street (Jacalyn Phillips, Agent), seconded by Ald. Ruetten and carried by unanimous voice vote.

Ald. Ruetten moved to approve the application for a Temporary Premises Amendment by Local Waters, 109 S. Third Street (Karah Pugh, Agent), on Saturday October 8, 2022, 11am-11pm, seconded by Ald. Bartz and carried by unanimous voice vote.

ORDINANCES

Ord #22-64 - Ordinance to Create Section 500-6(A)(10), 2 Hour Parking 8 am to 3 pm (Sponsor Ald. Smith From: Public Safety and Welfare Committee, Second Reading) Ald. Smith moved for adoption of ordinance 22-54 on its 2nd reading, seconded by Ald. Davis and carried by roll call vote: Yes-7; No-0; Abstain-0.

RESOLUTIONS

Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.

Exh. #9414 - Resolution to enter into a Financial Assistance Agreement between the City of Watertown and the Wisconsin Department of Natural Resources for the 2022 private lead service line replacement project (Sponsor: Ald. Wetzel From: Public Works Commission) Ald. Wetzel moved to approve resolution 9414, seconded by Ald. Romlein and carried by a roll call vote: Yes-7; No-0; Abstain-0.

Exh. #9415 - Resolution to award engineering design to Robert E. Lee and Associates for \$14,900 (Sponsor: Ald. Wetzel From: Public Works Commission) Ald. Wetzel moved to approve resolution 9415, seconded by Ald. Romlein and carried by a roll call vote: Yes-7; No-0; Abstain-0.

Exh. #9416 - Resolution to extend technical services agreement with Strand Associates, Inc. for City of Watertown Water Department (Sponsor: Ald. Wetzel From: Public Works Commission) Ald. Romlein moved to approve resolution 9416, seconded by Ald. Wetzel and carried by a roll call vote: Yes-7; No-0; Abstain-0.

Exh. #9417 - Resolution to transition limited term position to permanent Bilingual Communication Specialist position (Sponsor: Mayor McFarland From: Finance Committee) Ald. Ruetten moved to approve resolution 9417, seconded by Ald. Bartz and carried by a roll call vote: Yes-7; No-0; Abstain-0.

Exh. #9418 - Resolution for extension of MOU Interim Health Officer Dodge County (Sponsor: Mayor McFarland From: Finance Committee) Ald. Lampe moved to approve resolution 9418, seconded by Ald. Davis and carried by a roll call vote: Yes-7; No-0; Abstain-0.

Exh. #9419 - Resolution to approve State/Municipal Agreement for Reconstruction of East Main Street Between Market to Irene Streets in 2029 (Sponsor: Mayor McFarland From: Finance Committee) Ald. Romlein moved to approve resolution 9419, seconded by Ald. Wetzel and carried by a roll call vote: Yes-7; No-0; Abstain-0.

Exh. #9420 - Resolution to approve Change Order No. 1/Final to 2022 Crack Sealing Contract #2-22 with Thunder Road to increase contract amount by \$1,080 (Sponsor: Ald. Wetzel From: Public Works Commission) Ald. Wetzel moved to approve resolution 9420, seconded by Ald. Romlein and carried by a roll call vote: Yes-7; No-0; Abstain-0.

Exh. #9421 - Resolution to approve Change Order No. 3 to 2022 Bituminous Surfacing Contract #5-22 with Wolf Paving to increase contract amount by \$71,376.80 for milling of Air Park Drive (Sponsor: Ald. Wetzel From: Public Works Commission) Ald. Romlein moved to approve resolution 9421, seconded by Ald. Bartz and carried by a roll call vote: Yes-7; No-0; Abstain-0.

Exh. #9422 - Resolution to submit Highway Safety Improvement Program (HSIP) Grant application for Welsh Road at State Trunk Highway 26 Bypass Overpass (Sponsor: Mayor McFarland From: Finance Committee) Ald. Lampe moved to approve resolution 9422, seconded by Ald. Davis and carried by a roll call vote: Yes-7; No-0; Abstain-0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

No comments were received.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Ruetten moved to adjourn, seconded by Ald. Lampe, and carried by voice vote at 8:15 p.m.

Megan Dunneisen, City Clerk

DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the office the Finance Department. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>