

Park, Recreation, and Forestry

To: Parks, Recreation, and Forestry Commission

From: Kristine Butteris, Director of Parks, Recreation, and Forestry

Date: 1/2/2025

Subject: Concept for review

Background

We are currently seeking a new commission member to serve as chair of the Parks, Recreation, and Forestry Commission. This position has served on the Plan commission as well.

Ch. 24 Article V Park, Recreation, and Forestry. 24-9 - Membership - The Park, Recreation and Forestry Commission shall consist of seven members. Six members shall be appointed by the Mayor, with the approval of the Common Council. One member shall be an Alderperson appointed by the Mayor, with the approval of the Common Council. All members of the Commission shall be qualified electors of the City and shall serve as members of the Commission without compensation.

Ch. 24 Article V Park, Recreation, and Forestry. 24-10 - Terms of Office - The terms of office for each member of the Commission shall be three years, except that the Aldermanic member of the Commission shall be appointed annually by the Mayor. All terms shall commence effective May 1 of the year of appointment.

Ch. 24 Article I Plan Commission. 24-1 – Membership - The City Plan Commission shall consist of the Mayor, who shall be the presiding officer, the Public Works Director/City Engineer or the Assistant Engineer, the Chairperson of the Park, Recreation and Forestry Commission, an Alderperson and three citizens appointed pursuant to § 62.23(1), Wis. Stats. Section 62.23, Wis. Stats., is incorporated by reference herein and made a part hereof for the purpose of establishing the duties of the City Plan Commission. The Secretary of the Plan Commission shall be appointed by the Mayor.

Budget Goal

Proactively maintains and improves our parks and infrastructure to ensure safety, quality and equity

Financial Impact

None

Recommendation

We would like your input on the concept to review and update the responsibilities of the Parks, Recreation, and Forestry Commission Chair's role and responsibilities. As stated previously, the PRF Chair also sits on the Plan Commission. Removing the responsibility to sit on Plan Commission would open the position to more candidates.

2025 Operational Goals

1. Invests in the strategic planning and maintenance of our city buildings
2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
3. Supports employee retention and growth, while also evaluating operations and the associated staffing
4. Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities.
5. Maintains a safe and healthy community, with an eye toward future needs and trends