

Parks, Recreation, and Forestry Department

To: Parks, Recreation, and Forestry Commission

From: Kristine Butteris, Parks, Recreation, and Forestry Director

Date: 1/20/2025

Subject: Review and take possible action: Caring Crafters classification

Background

A facility use agreement was drafted and presented to Caring Crafters, new for rentals in 2025. This facility use change does include a \$50 administrative fee and security deposit as Caring Crafters was deemed a class 2 organization by this commission previously, and as we are aware not all members of the group are over the age of 50. Caring Crafters create handmade items and are all donated to non-profit organizations, hospitals, etc. Caring Crafters is requesting a reclassification to class one in order to remain a community resource and opportunity for citizens to give back. See letter attachment for more details.

Budget Goal

Maintains a safe and healthy community, with an eye toward future needs and trends

Financial Impact

Previously no fees were paid, so only the loss of potential \$50 new revenue.

Recommendation

Caring Crafters is requesting a reclassification to class one in order to remain a community resource and opportunity for citizens to give back.

Motion: Reclassify Caring Crafters to class one or remain at class 2.

2025 Operational Goals

The purpose of our operational goals is to identify, prior to the budgeting process, what work the city intends to achieve in 2025. The goals should align with our mission. Not only will the operational goals inform budget prioritization, but they will also guide the creation of the 2025 Department Work Plans.

Present a budget that (in no particular order):

1. Invests in the strategic planning and maintenance of our city buildings
2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
3. Supports employee retention and growth, while also evaluating operations and the associated staffing
4. Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities
5. Maintains a safe and healthy community, with an eye toward future needs and trends