

**Watertown Senior Center
Advisory Board Minutes
February 21, 2023**

1. Call to Order

The Senior Center Advisory Board met in person on February 21, 2023, at 9:00 am. The meeting was called to order by board President Phyllis Krahn. Present: Phyllis Krahn, Beth Beckett, Becky Shult, Kerry Kneser, Also present was: Andrea Draeger. Not present: Kimberly Henze, Justin Munzel, and Teddi Flahive.

2. Review and Approve the December Minutes

Becky Shult motioned to approve the minutes from the December 20, 2022. Beth Beckett seconded. Motion carried.

3. Review and Approve the Monthly Financial Report

Kerry Kneser motioned to approve the 2022 year-end financial report. Phyllis Krahn seconded. Motion carried.

4. Citizens to be Heard

Phyllis Krahn referenced tasks to be completed including creating rules and a meeting with program leaders, inquiries regarding past incident reports, and progress made on art and furniture for the building.

5. Business

None

6. Chairperson's Committee Report

a. Update Fundraising Committee on Current Efforts

The soup sale was successful and raised over \$300. The fundraising committee will be meeting after this board meeting to discuss annual fundraisers and the potential for new as well as grant opportunities. Discussion also occurred regarding outdated line items in the fundraising financial report.

b. Update Membership Committee on Current Memberships and Renewals

We have seen many new members at the center since the beginning of the year. A new member packet is being developed and will be available soon.

c. Update Community Services Committee on Projects/Efforts

Most recently we have collected can tabs and shoes for a local church.

d. Update Program Committee on Program Attendance & New Programs

The program committee will meet soon to discuss current, new, and potential programming ideas. Activities for Valentine's Day occurred last week and other holiday-themed activities will occur throughout the year.

7. Director's Report

a. Update on Upcoming Events

Holiday-themed events will be planned. The next large event will be the Volunteer Recognition Event and Annual Meeting in May.

b. Update on 2023 Advisory Board Election

Three board positions will be available on the ballot this year. Any interested candidates should notify the office by mid-March for ballot submission in the April newsletter.

8. Adjournment

Next meeting is scheduled for Tuesday, April 18 at 9:00 am. Kerry Kneser motioned to adjourn. Beth Beckett seconded. Motion carried.