

CONTRACT FOR COUNTY LIBRARY SERVICES

This agreement made this 12th day of November, 2025, by and between the County of Jefferson, hereinafter called "County," and **Watertown Public Library** hereinafter called "Municipal Library," witnesseth:

I. PURPOSE

The Jefferson County Board of Supervisors has, by resolution, stated the intent to provide public library services for the inhabitants of the County and has levied a tax to provide funds for such services. It is the intention of the parties to implement such County-wide public library services through the use of existing municipal libraries.

II. TERM

The monetary payment and the services hereinafter stated shall be for a term commencing January 1, 2026 and ending December 31, 2026.

III. MUNICIPAL LIBRARY SERVICES

1. The Municipal Library shall serve all residents of Jefferson County equally.
2. The Municipal Library shall direct the librarian or other representative to attend periodic County meetings with the Jefferson County Library Council to coordinate and improve County library services.
3. The Municipal Library shall furnish such statistical information as may be requested by the County pertaining to the use of said library by persons residing beyond the municipal boundaries.

IV. MONETARY PAYMENT

In consideration of the Municipal Library services, the County shall pay to the Municipal Library, for the term of this agreement, the total sum of **\$248,879** payable in one sum not later than March 1, 2026.

V. LOCAL AUTONOMY

The Municipal Library shall in all respects remain an independent legal entity and not an agent or an employee of the County of Jefferson. The governing board or body of the Municipal Library shall retain all of the existing powers and duties related to the operation and maintenance of said Municipal Library.

VI. LOCAL USE OF FUNDS

It is mutually agreed by the County and the Municipal Library that the funds paid by the County are to cover the additional labor, material, capital outlay, and other expenses reasonably related to the County-wide services as set forth herein, and that the Municipal Library will not use said funds for the purpose of reducing the local tax levy.

COUNTY OF JEFFERSON
By:

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| ----- | ----- |
| County Administrator | Date |

| | |
|--------------|-------|
| ----- | ----- |
| County Clerk | Date |

MUNICIPAL LIBRARY
By:

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|-------------------------|-------|
| ----- | ----- |
| Library Board President | Date |

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|----------------------------|-------|
| ----- | ----- |
| Financial Agent of Library | Date |

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| ----- | ----- |
| Municipal Representative | Date |

Note: The 2026 payment is contingent on having a signed contract returned no later than February 1, 2026. Please scan and email the signed contract to:

Audrey McGraw – Jefferson County Clerk
audreym@jeffersoncountywi.gov

and

Marc DeVries – Jefferson County Finance Director
MarcD@jeffersoncountywi.gov