



PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AGENDA

THURSDAY, OCTOBER 10, 2024 AT 5:30 PM

100 S. WATER ST., WATERTOWN, WI 53094 - 2ND FLOOR CONFERENCE ROOM

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1. CALL TO ORDER / ROLL CALL

**Members Present:** Gerike, Burke, O'Neill, Oudenhoven, Koppes, Knaser, Kohls

**Members Absent:** Wetzel, Merfeld

**Also Present:** Library Director Peg Checkai, Head of Adult Services - Jamie Hernandez, Head of Circulation - Cari Gunderson, Head of Children's Services - Tina Peerenboom

2. REVIEW CORRESPONDENCE - Marquardt visit/presentation appreciation email

3. CITIZENS TO BE HEARD - None

4. APPEARANCES - None

**\*\*Motion** per Koppes, second per Oudenhoven to move closed session agenda items until after 7a. Approved via voice acclimation. **Motion carries.**

5. NEW BUSINESS

c. Review and possible action: invoice from Sure Fire to repair failing copper pipes - discussion regarding invoice of \$7, 533 from Sure Fire, possibility for quote from Klecker and input for new maintenance manager. **No action taken at this time.**

6. UNFINISHED BUSINESS

a. Review: proposed 2025 library budget and Mayor's proposed budget - productive discussion with City Finance regarding 2025 budget.

b. Review and take action: request from Watertown Family Connections to use Community Room for Wiggles and Giggles weekly event, beginning in January 2025

**\*\*Motion** per O'Neill, second per Knaser to not pursue this current program

Votes for: O'Neill, Oudenhoven, Knaser

Against: Gerike, Burke, Oudenhoven, Koppes, Kohls **Motion fails.**

**\*\*Motion** per Koppes, second per Gerike to direct Library Director to speak with Family Connections about a pilot program during the months of January-May conditioned upon a mutually acceptable lease agreement.

Votes for: Gerike, Burke, Oudenhoven, Koppes, Kohls

Against: O'Neill, Knaser **Motion carries.**

6f. Review and discuss: progress on investment document - Discussion regarding library

expansion fundraising account, to be brought to WPL finance committee to finalize details with Library Director, follow up with the full board at a later date.

7. DIRECTOR'S REPORT

- a. Review: YTD Unplanned Expenses
- b. Review: monthly statistics and budget
- c. Director's Report

**\*\*Motion** per Koppes, second per Gerike to convene into Closed Session.  
Approved via voice acclimation. Motion carries.

5a. The Library Board of Trustees will convene into Closed Session under exemption 19.85(1)c for the purpose of "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library Director Evaluation)

5b. Reconvene into Open Session

**\*\*Motion** per Koppes, second per Knaser to reconvene into Open Session.  
Approved via voice acclimation. Motion carries.

**\*\*Motion** per Koppes, second per Burke to convene into Closed Session.  
Approved via voice acclimation. Motion carries.

6b. The Library Board of Trustees will convene into closed session under Exemption Wis. Stat. §19.85(1)(e). Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting "other specified public business" whenever competitive or bargaining reasons require a closed session (City-Library MOU)

6c. Reconvene into Open Session

**\*\*Motion** per Koppes, second per Gerike to reconvene into Open Session.  
Approved via voice acclimation. Motion carries.

6d. Review and take action: City-Library MOU

**\*\*Motion** per Burke, second per Oudenhoven to direct Library Board President to continue conversations with the City Attorney and Mayor's Office regarding the current MOU draft provided by the City.

Votes for: Gerike, Burke, O'Neil, Oudenhoven, Koppes, Knaser, Kohls  
None against. **Motion Carries.**

8. TRUSTEE'S REPORT

- a. Discuss agenda items for November meeting - none at this time

9. PRESIDENT'S REPORT

- a. Review contacts in official capacity

10. PERSONNEL AND POLICY

- a. Review and take action: Resolution 2024-6; Tod Lord-Maintenance/Custodian

**\*\*Motion** per Gerike, second per Knaser to approve the Tod Lord as Maintenance/Custodian.  
Votes for: Gerike, Burke, O'Neill, Oudenhoven, Koppes, Knaser, Kohls  
None against. Motion carries.

11. REVIEW AND TAKE ACTION ON CONSENT AGENDA ITEMS

- a. Special Library Board Minutes September 6, 2024
- b. Library Board Minutes from September 12, 2024
- c. September 2024 Bills

**\*\*Motion** per Gerike, second per Burke to approve the Consent Agenda.  
Votes for: Gerike, Burke, O'Neil, Oudenhoven, Koppes, Knaser, Kohls  
None against. Motion carries.

12. ADJOURNMENT

**\*\*Motion** per Burke, second per Oudenhoven to adjourn at 7:10 pm.  
Approved via voice acclimation. Motion carries.

These meeting minutes are uncorrected and stand as such until approved at the next Board of Trustees Meeting held on November 14, 2024 at 5:30pm.

Respectfully submitted,  
Betsy Gerike, Secretary