

(Department)

To: Library Board of Trustees

From: Peg Checkai-Library Director

Date: 12/12/2024

Subject: Fill PT Custodian position

Background

Our current PT custodian tendered his resignation, starting immediately. John was hired to assist with cleaning all the restrooms on a daily basis. One day a week, he stayed to help with other jobs that needed to be completed.(Washing windows, vacuuming, etc.)

Budget Goal

Invests in the assessment, strategic planning and maintenance of our city buildings

Financial Impact

No impact to the budget

Recommendation

I recommend that the board approve this request.

2024 Operational Goals

Invests in the assessment, strategic planning and maintenance of our city buildings