

**The City of Watertown
Public Works Commission Meeting
April 8, 2025**

1. Call to Order

Meeting called to order at 5:30 p.m. by chairperson, Steve Board.

Alders Bartz, Board, Smith, and Wetzel, and Commissioner Thompson present. Also present: DPW Director/Engineer Andrew Beyer, City Attorney Steven Chesebro, Park and Recreation Director Kristine Butteris, Streets Manager Stacy Winkleman, and Zach Goodrow Watertown Daily Times.

2. Comments and Suggestions from Citizens Present

None Received.

3. Review and Approve Minutes

A. Public Works Minutes from March 25, 2025

Motion by Wetzel, supported by Smith, to approve the minutes of March 25, 2025, as corrected. Motion carried unanimously.

4. Business

A. Convene into closed session per §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Riverside Park Restrooms).

Motion by Smith, supported by Bartz, to convene into closed session to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Riverside Park Restrooms).

Motion carried unanimously by roll call vote.

B. Reconvene into open session.

Motion by Wetzel, supported by Smith, to reconvene into open session.

Motion carried unanimously by roll call vote.

C. Review and take possible action: Riverside Park Restrooms.

Motion by Board, supported by Bartz, that the Public Works Commission authorizes the city attorney to negotiate with Granit Re for the release and walk away provisions of the contract for the construction of the Riverside Park Restrooms and that the city retain \$96,522.25 of the contract monies.

Motion carried unanimously.

Motion by Board, supported by Thompson, that the commission authorizes the city staff to negotiate contracts with K&K Masonry and RJ Construction and to

***schedule that work for the repairs to the Riverside Park Restrooms.
Motion carried unanimously.***

- D. Review and discuss: Intergovernmental Agreement for Right-of-Way Permit Review Services between the County of Jefferson, WI and the City for the Bug Tussel Wireless fiber optic construction project.

Attorney Chesebro presented the Intergovernmental Agreement for Right-of-Way Permit Review Services between Jefferson County and the city of Watertown.

Specific concerns identified by attorney Chesebro and Public Works Director Beyer include:

- Single permit fee of \$100; there are six-eight permits (projects) identified.
 - City engineering seeks \$150 permit fee per permit.
 - City seeks \$6,000 of inspection services per project for those projects that city staff cannot oversee.
 - No county review of construction or construction closeout.
 - County seeks to be held harmless for all activities.
- E. Convene into closed session per §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Intergovernmental Agreement for Right-of-Way Permit Review Services between the County of Jefferson, WI and the City for the Bug Tussel Wireless fiber optic construction project).

Motion by Bartz, supported by Thompson, to convene into closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Intergovernmental Agreement for Right-of-Way Permit Review Services between the County of Jefferson, WI and the City for the Bug Tussel Wireless fiber optic construction project).

Motion carried by unanimously by roll call vote.

- F. Reconvene into open session.

Motion by Smith, supported by Bartz, to reconvene into open session.

Motion carried unanimously by roll call vote.

- G. Review and take possible action: Approval of Intergovernmental Agreement for Right-of-Way Permit Review Services between the County of Jefferson, WI and the City for the Bug Tussel Wireless fiber optic construction project.

Motion by Smith, supported by Wetzel, that the Public Works Commission does not approve the Intergovernmental Agreements proposed this

evening.
Motion carried unanimously.

5. Adjournment

Motion by Bartz, supported by Board, to adjourn.
Motion carried unanimously.

Meeting adjourned at 6:42 p.m. Respectfully submitted by Steve Board, Chair.