

Engineering Division of the Public Works Department

To: Chairperson Board and Commission Members

From: Andrew M. Beyer P.E., Director of Public Works/City Engineer

Date: April 16, 2025

Subject: Public Works Commission Meeting of April 22, 2025

Review and take possible action: Sidewalk repair order for 514 N. Water Street; 415 N. Sixth Street; 1508 Doctors Court

Background

Agenda Item:

Review and take possible action: Sidewalk repair orders for 514 N. Water Street; 415 N. Sixth Street; 1508 Doctors Court

BACKGROUND:

The Sidewalk Repair Notice for 514 N. Water Street was prepared at the property owner's request. The remaining two Sidewalk Repair Notices for 415 N. Sixth Street and 1508 Doctors Court were prepared following inspection of the sidewalk at each property.

Site Address	Estimated cost not to exceed
514 N. Water Street	\$335.58
415 N. Sixth Street	\$428.40
1508 Doctors Court	\$1,200.00

A repair inspection report for the property with detailed a estimate of cost to repair sidewalk and photos are attached. Property owners who receive sidewalk repair notices have three options on how to move forward with the repair:

1. City contractor to complete repair. Property owner is invoiced following completion.
2. Property owner can hire their own contractor to replace sidewalk to city specifications.
3. Property owner can replace sidewalk to city specifications.

The Engineering Division is seeking approval to send letters via certified mail per Wisconsin State Statute noticing the property owners to repair sidewalk.

Budget Goal

1. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
4. Maintains a safe and healthy community, with an eye toward future needs and trends

Financial Impact

The total estimated cost of \$335.58 will initially be charged to the Sidewalk Reserve Account (05-58-11-??). The Engineering Division will then invoice the property owner for the total repair cost.

Recommendation

The Public Works Department recommends issuing the sidewalk repair order for 514 N. Water Street for the aforementioned estimated cost.

Motion: Motion to issue the sidewalk repair order for 514 N. Water Street for the aforementioned estimated cost.

Attachments:

- Sidewalk Repair Order for 514 N. Water Street
- Sidewalk Repair Order for 415 N. Sixth Street
- Sidewalk Repair Order for 1508 Doctors Court

2025 Operational Goals

2. Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety and compliance
3. Maintains a safe and healthy community, and expands community education on safety and health