

Parks, Recreation, and Forestry Department

To: Parks, Recreation, and Forestry Commission

From: Kristine Butteris, Director of Parks, Recreation, and Forestry

Date: 7/21/2025

Subject: Windmill condition of facility use agreement

Background

Each year facility use agreements must be approved unless otherwise defined in the agreement. Last year the Windmill group requested that the Parks, Recreation, and Forestry commission consider a fee reduction for the Windmill tournament held the first weekend in August, with the minutes from the June 2024 meeting below:

Barb Walters and Alan from Thunder organization were present to ask for a fee reduction or waiver for the upcoming Windmill tournament in August. The department has historically not charged regular field rental fees for this tournament since department teams were involved, though without an official contract. Department teams are no longer involved with this tournament and fee reductions can no longer be approved by the department or director outside of the Park & Rec Commission. Brad Clark motioned to have the department negotiate with the host organization, Thunder, and develop a condition of facility use agreement for approval. Emily Lessner seconded. Motion carried.

Windmill is again asking for consideration to be held under the general facility use agreement of the Thunder softball group with a separate condition of facility use agreement, which indicates donations to the department wherein regular rental fees are waived, and may or may not be equal to the actual sum of the regular rental fees which would be waived.

Budget Goal

Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity

Financial Impact

Condition of facility use donations may or may not be equal to regular rental fees, though may be earmarked for specific park and field upgrades.

Recommendation

Motion: Approve or deny Windmill to operate under the Thunder organization and submit a condition of facility use agreement.