

Parks, Recreation, & Forestry

To: Parks, Recreation, & Forestry Commission

From: Kristine Butteris, Director, Parks, Recreation, & Forestry

Date: 11/18/2024

Subject: Weather Cancellation Policy

Background

The weather cancellation policy was published to give the citizens a standard schedule for programming and activity cancellation in the event of poor weather, and ensure participant safety.

Budget Goal

#5. Maintains a safe and healthy community, with an eye toward future needs and trends.

Financial Impact

This policy impacts our revenues throughout the department.

Recommendation

We recommend approval of the updates to the weather cancellation policy:

- All cancellations and delays will follow the same schedule as the Watertown Unified School District for all programming located at schools and the Senior & Community Center.
- When the Senior & Community Center is designated as a warming/cooling center (with or without extended hours) or warming/cooling shelter, all programming and activities will be cancelled at that location; the Center will remain open in accordance with the designation.
- All outdoor programming playability will be determined by the department by 3pm each weekday. After 3pm and on weekends, playability is determined by the program field supervisor, coach, or renter per the facility use contract.

2024 Operational Goals

1. Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety and compliance
2. Supports employee retention and growth, and also works to address critical staffing areas
3. Invests in the assessment, strategic planning and maintenance of our city buildings
4. Promotes and fosters innovative approaches for community development and growth
5. Maintains a safe and healthy community, and expands community education on safety and health