

## Engineering Division of the Public Works Department

To: Alderman Arnett & Commission Members

From: Andrew Beyer, P.E.

Date: June 19, 2025

Subject: Review and take possible action: Award S. Church Street Shared-use Path TAP Grant Design Project to Batterman for \$228,039.00

### Background

The Engineering Division prepared and advertised a Request for Proposals (RFP) for the design of a shared-use bike and pedestrian path along S. Church Street, from Jefferson Road to Air Park Drive. The proposed path, funded through the Transportation Alternatives Program (TAP), will provide a safe and accessible facility linking residential neighborhoods with commercial, industrial, and recreational destinations.

The S. Church Street corridor is a high-volume roadway and represents a significant connectivity barrier for pedestrians and bicyclists.

The City has applied for TAP funding for this corridor since 2016 and was successfully awarded the grant in 2024. Construction is currently programmed for 2027, with design efforts scheduled to begin in 2025. The project is part of a broader effort to close critical gaps in the City's multimodal transportation network, particularly for non-motorized users.

The City received five proposals for the design project. All proposals were reviewed and ranked by the City's internal review team using a Qualifications-Based Selection (QBS) process. Following the initial ranking, the top four (4) firms were invited to participate in interviews to further assess team qualifications, project understanding, and approach. R.H. Batterman & Company, Inc. was selected based on their comprehensive proposal, interview performance, and demonstrated experience with similar Wisconsin Department of Transportation (WisDOT)-funded projects.

### Project Scope

The project includes the design of an off-street shared-use path and encompasses a wide range of complex components, including:

- Potential environmental and cultural impacts requiring wetland delineation, archaeological and historical reviews, and environmental documentation

- Traffic signal modifications at the Jefferson Road intersection to accommodate the path crossing
- Stormwater infrastructure adjustments, including culvert and potential storm sewer modifications
- Construction of modular block retaining walls
- Coordination with multiple utility providers
- Public involvement and agency coordination in accordance with WisDOT standards and Wisconsin Department of Natural Resources (WDNR) permitting approvals

## Budget Goal

1. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity
2. Maintains a safe and healthy community, with an eye toward future needs and trends

## Financial Impact

The design contract is funded entirely through local dollars. Construction will be completed under an 80/20 cost share agreement, with 80% of eligible construction costs funded through the TAP program using state and federal dollars. The City will be responsible for the remaining 20% of eligible construction costs, as well as any ineligible items.

The cost proposal from R.H. Batterman & Company, Inc., in the not-to-exceed amount of \$228,039, is within the budgeted amount for the design phase of the project. The total estimated construction cost is approximately \$1,517,000, with the City responsible for 20% of eligible costs under the TAP Grant terms.

The approved State/Municipal Financial Agreement (SMFA) and cost and scope proposal from Batterman are attached.

## Recommendation

The Public Works Department recommends awarding the design contract to R.H. Batterman & Company, Inc. for a not-to-exceed amount of \$228,039, based on qualifications and scope outlined in the submitted proposal. Batterman assembled a multidisciplinary team including experts in environmental permitting, traffic engineering, stormwater design, and historical preservation to address the complexity of the corridor.

## Potential Motion

Motion to award the design contract for the S. Church Street Shared-Use Path TAP Project to R.H. Batterman & Company, Inc. in the amount not to exceed \$228,039.