

To: Chairman Board and members of the Public Works Commission  
2025

March 5,

From: Peter Hartz – Water Systems Manager

Re: March 11, 2025, Public Works Commission agenda item

### **Water Systems:**

**Review and take action:** Extend Technical Services Agreement with Strand Associates, Task Order 20-05.

**Background:** Strand Associates has been working with Watertown Water Department since 2020 on various projects including: The Corrosion Control Study – via on-call general water engineering support services (project completed), Task Order 21-01, The Private side lead service replacement, via on-call general water engineering support services, Allerman lift station – Task Order 24-01, Elevated Tank Rehabilitation – Task Order 24-02, West Side Interceptor – Task Order 25-01. The projects underway reference the Technical Services Agreement which will expire on July 5, 2025.

**Budget / Operational goal:** Aligns with proactively maintaining and investing in infrastructure.

**Financial Impact:** These projects were included in the 2025 capital improvement budget that was approved on 11/19/2024. Additional work is in progress but will not exceed budget estimates, so sufficient funds remain available.

**Recommendation:** Extend the Agreement for Technical Services (Task Order 20-05), expiration date from July 5, 2025, to July 2, 2030.

**Review and take action:** Extend On-call General Water Engineering Support Services, Task Order 21-01.

**Background:** Strand Associates has been working with Watertown Water Department since 2020 on various projects under Task Order 21-01; On-Call General Water Engineering Support Services. There have been many small support services, including work on projects such as the Milford Street sanitary sewer capacity evaluation, and larger projects such as the Corrosion Control Study, that spurred the Private Lead Service Replacement project bidding and oversight. Task Order 21-01 went to end of December 2022 and was extended to end of December 2024.

**Budget / Operational goal:** Aligns with proactively maintaining and investing in infrastructure.

**Financial Impact:** This type of project support was included in the 2025 capital improvement budget that was approved on 11/19/2024.

**Recommendation:** Extend the On-Call Water General Water Engineering Support (Task Order 21-01), expiration date from December 31, 2024, to December 31, 2027.

