

Fire Department

Main Office 920-261-3610 Fire Chief Travis Teesch 920-206-4243

Executive Assistant Andrea Peters 920-206-4242

MEMO

TO: Finance Committee

FROM: Andrea Peters

DATE: August 21, 2023

RE: Ambulance Billing Write Offs

Attached to this memo is a list of accounts that I am asking for approval to be written off. On all the accounts listed, all collections efforts have been exhausted. This list explains the reason each account is no longer collectable.

Writing off uncollectible debts is a normal business practice and is a requirement by the auditors.