

MEMO

TO: Finance Committee

FROM: Andrea Peters

DATE: August 21, 2023

RE: Ambulance Billing Write Offs

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Attached to this memo is a list of accounts that I am asking for approval to be written off. On all the accounts listed, all collections efforts have been exhausted. This list explains the reason each account is no longer collectable.

Writing off uncollectible debts is a normal business practice and is a requirement by the auditors.