

Candidate Selection Form

POSITION TITLE Media Productions Manager DEPARTMENT: Media & Communications

NEW POSITION VACANCY RECLASS # OF APPLICANTS: 5

FT PT EXEMPT NONEXEMPT

Reason for opening:
Previous employee obtained employment elsewhere.
Justification to fill:
This position is critical to Media and Communications operations.
Top three responsibilities for position:
<ol style="list-style-type: none"> 1. Captures, packages, and features original programming for broadcast on Watertown cable television channels, website, social media, or other media sources. 2. Oversees weekly update and scheduling of TV channels. 3. Manage the department's video production process. This includes production, videography, editing, distribution, and archiving of video assets. Serve as lead technical producer, facilitating video recordings, live streaming, and related production activities.

CANDIDATE NAME: Shea Harrod

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Our candidate was very knowledgeable in many different aspects of our operations. He has nine years' experience in local government communications and video production.

Date Available to start:	8/28/23	Grade	G	Step	2	Hourly Rate	22.12
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Approved Yes No