

**SITE PLAN REVIEW COMMITTEE  
November 13, 2023**

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Brian Zirbes of Building, Safety & Zoning; Maureen McBroom of Engineering and Stormwater Utility; Stacy Winkelman of the Street Department; Mike Zitelman of the Water/Wastewater Department; Strategic Initiatives and Development Coordinator Mason Becker; Doug Zwieg of Building, Safety & Zoning; and Anthony Rauterberg of the Fire Department. Also in attendance were Nikki Zimmerman, and G. R. Lyons of Lycon, Inc.

**1. Call to Order**

The meeting was called to order by Chairperson Brian Zirbes.

**2. Approval of Minutes**

**A. Review and take action: Site Plan Review Minutes Dated September 11, 2023**

Motion was made by Doug Zwieg and seconded by Anthony Rauterberg to approve the September 11, 2023 Site Plan Review minutes as submitted. Unanimously approved.

**3. Business**

**A. Review and take action: W6911 Silver Creek Road – Remodel of redi-mix plant and construction of aggregate storage building**

G. R. Lyons was present to explain the proposal to the committee members. The current plant is old and needs to be updated. The updates and the addition of an aggregate storage area will assist in meeting DNR standards, keeping items more easily accessible throughout the year, cut down on noise and dust, and will make the site more aesthetically pleasing.

The following was presented by staff:

Building:	Submit a building permit with plans.
Fire:	Ensure a Knox Box is installed.
Eng/Stormwater:	With no new impervious area, there are no requirements that have to be met. Be sure to adhere to post construction stormwater practices.
Streets:	No comments.
Water/Wastewater:	No comments.
Zoning:	Lighting and landscaping plans have been submitted.

Motion was made by Doug Zwieg and seconded by Anthony Rauterberg to recommend approval of this proposal to Plan Commission with inclusion of the above comments.

Unanimously approved.

**4. Adjournment**

Motion was made by Maureen McBroom and seconded by Mike Zitelman to adjourn. Unanimously approved.

Respectfully submitted,  
Nikki Zimmerman  
Recording Secretary

**NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.**