

**Watertown Senior Center
Advisory Board Minutes
August 15, 2023**

1. Call to Order

The Senior Center Advisory Board met in person on August 15, 2023, at 9:00 am. The meeting was called to order by director Andrea Draeger. Present: Beth Beckett, Kathleen Gillingham (phone), Betty Jimenez, Teddi Flahive, Cathie Wallen, and Justin Munzel. Not present was Kimberly Henze. Also present was Andrea Draeger.

2. Review and Approve the June Minutes

Beth Beckett motioned to approve the minutes from the June 20, 2023. Betty Jimenez seconded. Motion carried.

3. Review and Approve the Monthly Financial Report

None are available at this time.

4. Citizens to be Heard

None.

5. Business

a. Review and possible action for purchase of patio accessories and supplies

A bench, accessible picnic table, sun shade, and new trash receptacle were discussed. Sponsorship, memorial, and donations opportunities should be considered before funds from the fundraising account are utilized. Teddi Flahive motioned to approve the purchase of patio accessories and supplies. Beth Beckett seconded. Motion carried.

6. Chairperson's Committee Report

a. Update Fundraising Committee on Current Efforts

Upcoming events include the annual rummage sale which will encompass the book sale this year. Upcoming fundraising activities will include the soup sale as well as reviewing grant opportunities.

b. Update Membership Committee on Current Memberships and Renewals

We have seen many new members at the center since the beginning of the year. A new member packet is being developed and will be available soon.

c. Update Community Services Committee on Projects/Efforts

Most recently we have collected can tabs and shoes for a local church. Discussion occurred around continuing food and school supply drives.

d. Update Program Committee on Program Attendance & New Programs

New programs and activities are always welcome (considering pickleball, disc golf, etc.)

7. Director's Report

a. Update on Upcoming Events

National Senior Citizen Day will be celebrated again this year on Monday, August 21. A Halloween party will be held on Tuesday, October 31, Veteran's Day will be celebrated on Thursday, November 9, and the Holiday Party on Thursday, December 21. Tabling opportunities include upcoming Dementia Awareness Event. A virtual senior center seminar will occur on September 29.

b. Update on Committee Meetings

Follow up with all committee chairs occurred over the summer. Responsibilities were discussed along with potential ideas for areas to improve. Discussion occurred regarding Senior Center-branded clothing, an ugly sweater contest for the holidays, a fall craft wreath with Teddi, monthly or quarterly meet and greets with new members, and a potential parking lot celebration.

c. Update on Parking Lot

The parking lot is set to be complete by the beginning of September for the start of the rummage sale.

8. Adjournment

Next meeting is scheduled for Tuesday, October 17 at 9:00 am. Teddi Flahive motioned to adjourn. Kathleen Gillingham seconded. Motion carried.