

**Common Council Minutes  
Tuesday November 21, 2023**

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, November 21, 2023. This meeting was open for attendance in the council chambers as well as virtually.

**ROLL CALL**

Roll call indicated the following Alderpersons present: Ald. Davis (virtual), Lampe, Board, Bartz, Blanke, Smith, Schmid, Wetzel (virtual) and Moldenhauer. City staff present were City Attorney Steven T. Chesebro, Fire Chief Travis Teesch, Deputy Fire Chief Rauterberg, Assistant Police Chief Ben Olsen, Finance Director Mark Stevens (virtual), Streets Superintendent Stacy Winkelman, Assistant Engineer Andrew Beyer (virtual), Stormwater Engineer Maureen McBroom (virtual), Deputy Treasurer/Clerk Sheri Rohr, and City Clerk Megan Dunneisen.

**PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American Flag.

**MINUTES OF PRECEDING MEETING**

Mayor McFarland inquired if there were additions or corrections to minutes of the Common Council meeting held Tuesday, November 7, 2023. There being none, minutes were accepted as presented.

**COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT**

Linda Kauffeld of W8370 Long Rd spoke on the great job the Public Safety and Welfare committee is doing with the special event ordinance and Brad Fox, Battalion Chief for the Watertown Fire Department, spoke on the need for the new fire station and the need for the training facility to keep the improvement of the station going forward.

**PUBLIC HEARING**

Mayor McFarland opened the public hearing for the Repeal and Create Chapter 545, Subdivision of Land at 7:12pm, there being no comment, Mayor McFarland closed the public hearing at 7:13pm.

**REPORTS**

*(Complete minutes are open for public inspection in the Finance Department.)*

The following reports were received and filed: Park, Rec & Forestry minutes from September 18, 2023, Public Safety minutes from November 2, 2023, Public Works minutes from November 14, 2023

**COMMUNICATIONS & RECOMMENDATIONS**

Mayor McFarland gave recognition to Lori Bachler with the Water Department for 30 years and to Heidi Zipfel with the Library for 5 years. Peg Checkai also gave recognition to Heidi Zipfel. The October Fire Department report was presented.

**NEW BUSINESS**

Ald. Board moved to approve Jacob Maas to the Redevelopment Authority serving first partial term ending in January 2025 (replacing Matt Zastrow), seconded by Ald. Blanke and carried by unanimous voice vote.

Ald. Moldenhauer made a motion to Convene into closed session per Wis. Stat. Sec. 19.85(1)(g) to confer with legal counsel of the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Baron v. City of Watertown)(Byers v. City of Watertown) (Claim for Refund/Adjustment of 2022 Property Taxes re: Wis-Pak, Inc. (401 Dayton St and 860 West St), seconded by Ald. Schmid and carried by roll call vote: Yes-9 (Moldenhauer, Davis, Lampe, Board, Bartz, Blanke, Smith, Schmid, Wetzel); No-0; Abstain-0.

Ald. Schmid made a motion to Reconvene into open session, seconded by Ald. Moldenhauer and carried by unanimous voice vote.

### **ACCOUNTS PAYABLE**

*(Complete listing of accounts payable is open for public inspection the Finance Department.)*

Certified accounts were presented. Ald. Moldenhauer moved to pay all certified accounts, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

### **LICENSES:**

Ald. Lampe made a motion to approve the Application for a "Class B" Malt and Liquor License from Saldivar Food Service LLC (Luis Saldivar, Agent) located at 1727 S. Church Street with conditions of providing documentation of rights to the property and that all necessary inspections approved, seconded by Ald. Blanke and carried by unanimous voice vote.

Ald. Blanke made a motion to approve the application for operator's license from Rebecca L Kieffer (with no conditions), seconded by Ald. Lampe and carried by unanimous voice vote.

Ald. Lampe made a motion to deny the application for operator's license from Sally M Samano due to false or missing information, either intentional or unintentional, on the Beverage Operator License application, seconded by Ald. Bartz and carried by unanimous voice vote.

### **ORDINANCES**

Ord. 23-24 - Amend Section 500-9(A) Parking Prohibited in Specified Places of the City of Watertown General Ordinances (Sponsor: Alderperson Davis From: Public Safety & Welfare, 1st Reading) Ald. Schmid moved for adoption of ordinance 23-24 on its 1<sup>st</sup> reading, seconded by Ald. Smith. Ald. Blanke made a motion to refer this ordinance back to committee (table) until such police reports or traffic incidents in that area can be presented by the police department, seconded by Ald. Lampe, and carried by roll call vote: Yes-7; No-2 (Davis, Board); Abstain-0.

### **RESOLUTIONS**

*Resolutions below are listed in order of the agenda but may not be the order by which they were taken up at the Council meeting.*

Exh. 9551 - Resolution to approve 2024 Budget for Funds 01 & 04 (Sponsor: Mayor McFarland, From: Finance Committee). Ald. Lampe moved to adopt resolution 9551, seconded by Ald. Blanke and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9552 - Resolution to approve 2024 Budget for all Funds other than Funds 01 & 04 (Sponsor: Mayor McFarland, From Finance Committee). Ald. Board moved to adopt resolution 9552, seconded by Ald. Bartz and carried by roll call vote: Yes-9; No-0; Abstain-0.

Exh. 9553 - Resolution to approve 2024 Budget for Fund 05 (Sponsor: Mayor McFarland, From Finance Committee). Ald. Lampe moved to adopt resolution 9553, seconded by Ald. Bartz. Ald. Lampe made a motion to amend the resolution to increase the budget for the Note Anticipation Note to \$14,740,000 (\$14 million project fund) [\$14,000,000 in Capital Borrowing account 05-48-20-20] and \$9,100,000 [in Fire Capital Exp account 05-52-31-70], motion carried by roll call vote: Yes-7; No-2 (Smith, Moldenhauer); Abstain-0. Motion carried by roll call vote: Yes-7; No-2 (Smith, Moldenhauer); Abstain-0.

Exh. 9554 - Resolution to approve 2024 EMS contract with the Town of Milford (Sponsor: Mayor McFarland From: Finance Committee). Ald. Blanke moved to adopt resolution 9554, seconded by Ald. Board and carried by unanimous voice vote.

Exh. 9555 - Resolution to accept public improvements for Hepp Heights Phase III Subdivision located in the City of Watertown (Sponsor: Mayor McFarland From: Plan Commission). Ald. Board moved to adopt resolution 9555, seconded by Ald. Blanke and carried by unanimous voice vote.

Exh. 9556 - Resolution to accept public improvements for Grandview Heights Addition No. 7 Subdivision located in the City of Watertown (Sponsor: Mayor McFarland From: Plan Commission). Ald. Bartz moved to adopt resolution 9556, seconded by Ald. Blanke and carried by unanimous voice vote.

Exh. 9557 - Resolution to approve water quality trade protocol and approval methods (Sponsor: Alderperson Wetzel From: Public Works Commission). Ald. Wetzel moved to adopt resolution 9557, seconded by Ald. Bartz and carried by unanimous voice vote.

Exh. 9558 - Resolution to amend formation of City-wide Bicycle and Pedestrian Path Plan Task Force (Sponsor: Alderperson Wetzel From: Public Works Commission). Ald. Board moved to adopt resolution 9558, seconded by Ald. Wetzel and carried by unanimous voice vote.

Exh. 9559 - Resolution to Authorize a Joint Powers Agreement County 911 Emergency System with Jefferson County (Sponsor: Mayor McFarland). Ald. Bartz moved to adopt resolution 9559, seconded by Ald. Blanke and carried by unanimous voice vote.

Exh. 9560 - Resolution to Authorize a Joint Powers Agreement County 911 Emergency System with Dodge County (Sponsor: Mayor McFarland). Ald. Moldenhauer moved to adopt resolution 9560, seconded by Ald. Schmid and carried by unanimous voice vote.

### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

Jerilyn Fredrick of 1302 Randolph St. spoke on the closing of Water Street.

### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Moldenhauer moved to adjourn, seconded by Ald. Schmid, and carried by voice vote at 8:01p.m.

Respectfully Submitted,

Megan Dunneisen, City Clerk

*DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved. Complete minutes are open for public inspection in the Clerk's Office. Video recording available at Watertown TV's YouTube page: <https://www.youtube.com/c/WatertownTV>*