

## Mark Stevens

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**From:** Mark Stevens  
**Sent:** Tuesday, October 11, 2022 1:39 PM  
**To:** Chris Ruetten (CRuetten@CityofWatertown.org)  
**Cc:** Emily McFarland  
**Subject:** Recommended Reduction: 01-51-52-44

Chris,

I just received the bills for the WI Dept of Revenue's assessment of manufacturing property. The two total \$8,104, and the 2021 total was \$8,337. I'd like to recommend we can drop the budget for 01-51-52-44 [Manufacturing Prop Assessment Fee] from \$9,000 to \$8,500 for 2023.

### Mark Stevens

Finance Director / Treasurer  
City of Watertown  
PO Box 477  
Watertown, WI 53094  
920-262-4007  
<http://www.ci.watertown.wi.us/>



## Mark Stevens

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**From:** Mark Stevens  
**Sent:** Thursday, October 13, 2022 10:36 AM  
**To:** Chris Ruetten (CRuetten@CityofWatertown.org)  
**Cc:** Jaynellen Holloway; Dan Bartz (DBartz@CityofWatertown.org); Dana Davis (DDavis@cityofwatertown.org); Emily McFarland; Jonathan Lampe (JLampe@cityofwatertown.org); Mark Stevens  
**Subject:** Payroll Budget Modifications

Chris,

Jaynellen and I reviewed the impacts of last night's payroll resolutions (and an emailed question of Alder Davis) to verify accuracy in our payroll accounts. I submit the following savings that can be incorporated into Building, Safety, Zoning payroll accounts:

Account	Name	Original	Modified	Impact to Fund 01 Bottom Line
Building, Safety, Zoning				
01-52-41-10	Salaries	221,902	220,384	1,518
01-52-41-16	PT Wages	61,245	58,544	2,701
01-52-41-33	WI Retirement	16,647	16,544	103
01-52-41-34	Social Security	17,617	17,356	261
01-52-41-35	Medicare	4,120	4,059	61
				4,644

Cause: adjustments for Zoning Administrator and addition of part-time code enforcement officer

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**From:** Mark Stevens  
**Sent:** Thursday, October 13, 2022 11:00 AM  
**To:** Chris Ruetten (CRuetten@CityofWatertown.org)  
**Cc:** Jaynellen Holloway; Stacy Winkelman (StacyW@CityofWatertown.org); Dan Bartz (DBartz@CityofWatertown.org); Dana Davis (DDavis@cityofwatertown.org); Emily McFarland; Jonathan Lampe (JLampe@cityofwatertown.org); Mark Stevens  
**Subject:** Street Payroll Budget Modifications

Chris,

When reviewing the benefits costs of Streets, Stacy was aware of the upcoming changes in marital status of crew members that will alter our costs for health and dental for three employees. I submit the following modifications for Street Maintenance accounts:

Street Maintenance				
01-54-31-36	Health Insuranc	225,771	256,570	(30,799)
01-54-31-38	Dental Insuranc	12,514	14,363	(1,849)
				(32,648)

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