



Office of the
Clerk
106 Jones Street
PO Box 477
Watertown, WI 53094-0477
(920) 262-4006

June 3, 2024 - AMENDED

TO: Members of the Public Safety & Welfare Committee

Sam Galaviz with Fiesta Cultural Org has applied for a special event permit for the event Fiesta at the Park, a cross cultural activity, on August 31, 2024, at the Bentzin Family Town Square. The Watertown Streets Department has listed estimated extraordinary charges to place and remove jersey barriers for the closing of Water Street and for sign placement specifically relating to this event totaling an estimate of \$154.40. This amount includes 1 hour of labor for 2 employees and 1 hour of special equipment (loader) use.

Respectfully Submitted,

Megan Dunneisen, City Clerk



Event: Fiesta at the Park

Permit # 2024-14

Event Date: 08/31/24

Extraordinary Service Fees for Special Events Estimate of Charges

Payment Due
no later than: 08/21/24

Department	Regular Cost Per Hour	Overtime Cost Per Hour	Flat Fee Cost	Anticipated Qty	Sub Total
POLICE					
Police Chief/ Deputy	\$74.52				-
Police Captain	\$66.77				-
Police Sergeant	\$56.90				-
Police Officer	\$57.51	\$85.35			-
Auxiliary Officer	\$16.56	\$86.26			-
Special Equipment					-
STREETS					
Street Manager/Supervisor	\$39.45			2	78.90
Street General Labor	\$36.21	\$59.18			-
Solid Waste General Labor	\$44.45	\$54.31			-
Placement of Temporary Signs			\$2 per sign		-
Traffic Cones			\$1 per Cone		-
Class I & II Barricades			\$5 each		-
Class III Barricades & Signs			\$12 each		-
Special Equipment-			At Cost		75.50
PARK & RECREATION					
Recreation Managers	\$44.45				-
Parks General Full Time	\$37.77				-
Parks General Part Time	\$13.00				-
Picnic Tables			\$10.00		-
Banquet Tables			\$10.00		-
Benches			\$4.00		-
Trash Cans			\$4.00		-
Portable Bleachers			\$60.00 per set		-
Excessive Cleaning	\$100.00		2 hr min charge		
FIRE DEPARTMENT					
Fire Chief/Deputy Chief	\$73.50				-
Fire Battalion Chief	\$43.68	\$65.52			-
Firefighter	\$32.54	\$48.81			-
HEALTH DEPARTMENT					
Health General Labor	\$48.51	\$72.76			-
Health Environmental	\$44.56	\$66.85			-
Health Emergency Prep	\$49.22	\$73.83			-
OTHER PERSONNEL OR CHARGES					
SUBTOTAL OF ESTIMATE					154.40
15% Admin Fee		Non-Profit Organization? Enter O (yes) or 1 (no):			0
TOTAL OF ESTIMATE					\$ 154.40
50% DOWN PAYMENT DUE 08/21/24					\$ 77.20