

To: Mayor McFarland & Members of the Finance Committee
From: Peter Hartz – Water Systems Manager

11/07/2023

Re: Water System agenda items for Finance committee meeting 11/13/2023

Dear Mayor McFarland & Committee Members:

Water Systems agenda item:

1. Review and take action - approve 2-step adjustment for wastewater employee.
 - Dan Schultz of the wastewater team has met the requirement for two additional steps in the pay plan based on obtaining the wastewater operations & sanitary sewerage collection system certifications offered by the Wisconsin Department of Natural Resources. These steps would be retroactive to November 1, 2023.
 - Dan Schultz – Grade K Step 4 (\$31.85/hr.) to a Grade K Step 6 (\$33.53/hr.)
2. Review and take action – approve 1-step adjustment for wastewater employee.
 - Scott Blasing of the wastewater team has met the requirement for one additional step in the pay plan based on obtaining the wastewater suspended growth processes certification offered by the Wisconsin Department of Natural Resources. This step would be retroactive to November 1, 2023.
 - Scott Blasing – Grade I Step 5 (\$28.32/hr.) to Grade I Step 6 (\$29.05/hr.)

If there are any questions, please feel free to contact me anytime.

Sincerely,

Peter Hartz
Watertown Water Systems